

# Studley Parish Council

Minutes of the Parish Council meeting held in the Council Chamber, Studley Village Hall on Tuesday 1<sup>st</sup> July at 7.30pm.

## 1. Chairman declared the meeting open

## 2. Present

Chairman J Bacon, Mrs A. Wade, E. Holder, Mrs H. Wersocki, C. Rickhards, W. McCarthy, J. Vale.  
District Councillor M. Weddell.  
1 member of the public.

## 3. Apologies for Absence

Vice Chair Mrs S. Redman, M. Redman, P. Beaman, Mrs M. Woodrow, Mrs M. Bell.

## 4. Declarations of Interest

Members are asked to declare personal interests in any item on the agenda.

*Members are reminded that the Code of Conduct which took effect from 8 March 2002 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial they should withdraw from the room and not seek improperly to influence a decision about that matter.*

None.

## 5. Public Forum

Resident concerned at lack of areas to walk dogs and let them off the lead. Used to walk in Crooks Lane Recreation Ground now nowhere to go within 5 minutes of home. Feels restricted and discriminated against.

- Recreation Ground used by a lot of children and there should not be any dogs.
- Public Open Space off St Judes Avenue will have dog bins but as it is a nature reserve it is not a good idea to have dogs off their leads.
- Very difficult as Village is a urban area.
- Every side of the Village has footpaths and fields and most farmers are very tolerant of dogs.
- A lot of residents have complained about dog mess which is the reason information was put out in the Newsletter and why it is taken so seriously.
- It is right that children are given priority to use the play area.
- More dog fouling bins have been ordered, awaiting SDC.

Map of Village handed to resident. Thank you from the Chair for comments.

Petition received respectfully requesting that Studley Parish Council support the need to provide vandal proof seating for use of the residents at points around the Village.

Five or six benches earmarked and places identified. Locations – Littlewood Green, by Bus stop, New Road, Alcester Road. Could ask in next newsletter if anyone would like to donate a bench.

Clerk to write and ask Mr Thatcher to be more specific with locations.

Cllr McCarthy: inform everyone that work is commencing on wheelchair path at Nature Reserve, will take about three days. Working party for installation of benches after 25<sup>th</sup> July 2008. Opening ceremony 20<sup>th</sup> September 2008.

## 6. Matters Arising (*for information only*)

- Min 101 Waiting Restrictions on High Street should all be 7.00am – 7.00pm.  
WCC to check the signs and arrange installation of correct ones.

## 7. Items for Discussion

- Min 88 Proposed gates SSSC: confirmation the Steward will be responsible for opening and closing the gates to allow access for Members, Tennis Club, Bowls Club and deliveries. Query was opening and closing times. Travellers always a worry and vandalism. Opting for height restriction. May need to meet face to face to discuss further. Chairman to liaise with Secretary.

**Proposed Cllr Mrs Wersocki that if the gates remain open whilst Club in use Parish Council will release the funds and they can go ahead and order the gates, seconded Cllr Rickhards. Voting unanimous.**

- Min 108 Village clean up for Studley in Bloom judging 29<sup>th</sup> July 2008. Barbeque could be an idea. In different areas weeds are a huge problem. Need to make a list. Flowers have been planted thanks to Infant School. Look to see what needs to be done and carry out clean up. J. Vale to cut areas prior to judging. Invite Studley in Bloom to next meeting to identify areas for clean up.

- Min 109 Annual Return consider effectiveness of Audit

Meeting the standards of the scope of Internal Audit as well as the Characteristics of Effectiveness was discussed including:-  
Standard:

- Scope of Internal Audit - annual Terms of Engagement, risk management e.g. accounting treatment for PWLB loans, fraud insurance check, review of underlying records.
  - Independence – access to councillors, via agenda at council meetings, annual report, no other role on council.
  - Relationships – Responsible Financial Officer (RFO) aware of audit scope e.g. 10 control checks per annual return, internal control, risks, fraud.
  - Audit Planning & Reporting – corporate risk considered in relation to audit scope re 10 point control plan & proportionate size of Parish Council.
- Characteristics:
- Internal audit work is planned and completed so that annual report could accompany 07/08 accounts for approval at June 08 council meeting.
  - Understanding PC needs and objectives – work is focused on 10 control areas of section 4 of annual return.
  - Forward Looking – partnership working with other Parish Councils re awarding of contracts.
  - Right Resources – timescales met to provide annual report for 07/08 accounts approval at June 08 council meeting.

- Min 110 Cllr Holder: Grass Cutting

Many complaints received about grass cutting around the Village. SWHA contacted, if any complaints received Contractors will come back and cut the grass again. Entrance into Village from Washford Mill grass is so long it is obscuring the 'Studley' sign. Other Villages having same problems. Maybe could be included in next precept or pay for extra cuts. There is a criteria as to the length that needs to be adhered to. Hopefully Chairman will get a reply concerning the standard. If acceptable to the Council certainly not acceptable to residents. To be raised again at a future date.

## 8. Planning Applications for Consideration

None.

## 9. Planning Decisions Received

08/00441/FUL Mr T Blizzard, Apple Tree Cottage, New Road, Studley.  
Two storey extension and single storey rear extension.  
**Permission with conditions 6<sup>th</sup> June 2008**

08/00587/FUL Mr & Mrs Johnson, 1 York Close, Studley.  
Proposed single storey side extension and proposed conservatory at rear.  
**Permission with conditions 13<sup>th</sup> June 2008**

## 10. Correspondence

### SDC

- Min 122 Letter re Studley Car Boot Sale traffic problems, confirmation from SDC that they have no jurisdiction over traffic noise on the highways.
- Min 123 SDC invitation to Civic Service and Civic Dinner, advance notification for Chairman of Parish Council. Sunday, 5<sup>th</sup> October 2008 for Civic Service and Friday, 3<sup>rd</sup> April 2009 for Civic Dinner.
- Min 124 SDC Local Development Framework Core Strategy reaching critical stage for consultation in the Autumn. Karen Johnstone would like to come to Parish Council meeting on 15<sup>th</sup> July 2008 to discuss further.

### WCC

- Min 125 Stratford District Parish Communications Grant Scheme to help local Parish and Town Councils improve communication. Can apply for a Grant up to £500.00. Could be useful to produce a 'welcome pack'. Clerk to apply.
- Min 126 Thank you to Studley Parish Council for £1000.00 contribution towards planned enhancements to Studley. Progress has started and will be carried out over next 4 weeks.

### Other

- Min 127 Letter received from Mrs Barry, Station Road about youths gathering in the play area of the recreation ground on Friday and Saturday nights drinking and using play equipment as a toilet. Would like an opportunity to discuss matter further. Clerk to write letter will be forwarded to Police, should report any incidence to Police and get log no. will also send details of PACT meeting.
- Min 128 Letter of thanks received from Studley in Bloom for annual grant.
- Min 129 Letter received from Alex Tait on behalf of Lighthorne Parish Council for our views on new recycling situation specifically 3 new wheelie bins. Studley had good presentation. No problems. Clerk to write and suggest they take up any concerns with District Council.
- Min 130 Thank you for grant of £500.00 from St John Ambulance for new equipment and uniforms.
- Min 131 SLCC AGM 18<sup>th</sup> September 2008 at Memorial Hall, Salford Road, Bidford.
- Min 132 WALC report concerning Post Office closures programme in Warwickshire. Not affecting Studley. Meeting has been arranged on 9<sup>th</sup> July 2008 at 7.00pm Shire Hall to discuss impact.

Min 133 E mail from Hockley Parish Council concerning contractor's quotation £100.00 per month to inspect play area which is expensive. If other Council's interested in having equipment inspected may be able to negotiate a better rate.

**Correspondence for Circulation**

Min 134 WRCC Guide to Delivering New Homes for Local People in SDC District

Min 135 SDC CCTV Monthly Report

Min 136 LCR Official Journal for NALC

**11. Approve Accounts for Payment**

**Proposed Cllr McCarthy that the schedule of cheques for payment approved, seconded Cllr Holder. Voting unanimous.**

229 – n power £145.06. 230 – F Winters £80.00. 231 – ASAP Printing £269.08.

232 – P A Janes £320.00. 233 – J Vale £966.78.

**The next meeting of the Committee is scheduled for Tuesday, 15<sup>th</sup> July 2008**

**Meeting Closed 9.10pm**

