

Studley Parish Council

Minutes of the Parish Council meeting held in the Council Chamber, Studley Village Hall on 2nd April 2013 at 7:30 pm.

1. Chairman declared the meeting open.

2. Present

Chairman Cllr Mr P Beaman, Cllr Mrs S Redman, Cllr M Redman, Cllr A Smith, Cllr J Ingram, Cllr J Bacon, Cllr Ms M Tandy, Cllr Mrs M Woodrow, Cllr J King & Cllr E Holder

In attendance

Parish Clerk, Mrs L Gailey, Assistant Clerk, Mrs L Stanton, 6 members of public

3. Apologies for Absence

Cllr Mrs A Wade (holiday) & Cllr C Rickhards (personal)

4. Declarations of Interest

Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial they should withdraw from the room and not seek improperly to influence a decision about that matter.

Item 6 (i) Allotments- Cllr Holder

5. Public Forum

Cllr Beaman reminded members of the public that the speaking time was 3 minutes per person.

a) Mr D Morris made the following points:-

- Felt there was a lot of bickering on the Dunstall Allotments
- Concerned about the lack of communication regarding Allotments
- Put himself forward for the position of Plot Secretary at Dunstall Allotments
- Would like a breakdown of what the money raised in the levy for 2013-14 would be spent on

b) Mr Dixon of 24 Castle Road, requested that the Council be lenient in allowing him to speak for more than 3 minutes on various items that he would like to bring to the attention of the Council.

- Would like to thank Council for the time there would now be to reflect on the graveyard issue.
- The resurfacing of the road leading to the cemetery has now been completed but only to the gate where the skip is located – requests that the Parish Council continues the resurfacing to include the car parking area.
- Notices in Cemetery – consider only putting up notices that have been agreed by the Parish Council
- Rules and regulations of graveyard - Council will be taking advice from the professional bodies to formulate the rules and regulations for Studley Cemetery, residents would be upset if no consultation is carried out.

Cllr Bacon made the following points:-

- Clerk can post current notices without the Parish Council's permission.

- The footpath running through the graveyard was not part of the graveyard until the Council obtained the graveyard extension. The rules will be amended to reflect this change in due course.
- b) Mrs Beard spoke about the minutes of the meeting held on 5 March 2013 and asked the council not to sign them as they were incorrect. She also raised the independent investigation into the burial plot error. Cllr Beaman reminded Mrs Beard that the council would not be discussing the matter and all communication would be through the solicitors acting for both parties. He also stated the minutes for meeting held on 5 March had been approved and signed on 19th March 2013.

6. Matter Arising (for information)

Min 245: Hot Chocolate Outreach- Clerk read out reply from Mr Tony Drake on the response of the offer of a gazebo by Studley Parish Council. Cllr Bacon asked whether it would be possible for the youngsters to use the overhang at the Village Hall as they would be supervised by the Outreach members. Cllr Beaman informed that the Village Hall Management Committee in principle have no objection to the suggestion but it would be a temptation for youngsters to congregate there at other times when the Village Hall is open for other users.

Min218: Community Infrastructure Levy (CIL)

Clerk read out letter of reply from Stratford District Council. Cllr Beaman would like to monitor the situation and be aware of any changes.

7. Item for discussion

Min 246: Allotment Levy – Cllr King saw little point in revisiting the issue. He would like Parish Council to produce an action plan on how the levy would be spent and the monies raised from the levy to be ring fenced and spent against maintenance of the road.

Cllr King welcomed the proposal of Mr Morris taking over the position of plot secretary at Redditch Road allotments and hoped he will be able to address some of the communication issues.

Cllr Bacon suggested that the Allotment Association should take over the management of the levy fund. Cllr King did not feel it appropriate that the Allotment Association should have the responsibility of managing the levy fund. Cllr Beaman confirmed that £2000 had already been allocated in the precept for maintenance work for the allotments. Cllr King suggested that the allotment rents need some adjustment in future for any work that may be required.

Proposed Cllr King, seconded Cllr Bacon, voting unanimous that an action plan be produced and monies to be ring fenced for maintenance work at allotments

Min 247: Fire proof cabinet for Studley Parish Office – Councillors concerned that there is not a fire proof cabinet for storing important documents and ledgers in Parish Council office.

Proposed: Cllr Bacon, Seconded Cllr Smith, Voting unanimous that a lockable fire proof cabinet be purchased.

Min 248: WALC- Invitation to the National Allotment Society 17th April 2013

Councillors and clerk unavailable to attend.

Min 249: Parish Plan, Neighbourhood plan and Forward Plan – discussion took place:

- Should the Parish Council carry on into a Neighbourhood Plan
- If so should neighbouring parishes be invited to be included
- Develop action plan from survey results
- Collaborate with neighbouring parishes on specific areas
- Costs for proceeding with a Neighbourhood Plan would be vast

Resolved that the Parish Council would concentrate on preparing a Forward Plan from Survey results and then reflect on way forward.

8. Planning Applications for Consideration

None

9. Planning Decisions Received

13/00111/FUL: Mr Nigel Gask
112A Alcester Road, Studley, B80 7NR
Proposed change of use from commercial property to one number (4-Bed)
with associated landscaping and parking.
Permission granted with conditions

12/02949/OUT: John Truslove & Mr Mark Evans
5 Meadow Cottages, Green Lane, Studley, B80 7HD
Proposed new detached dwelling including new vehicular access.
Refusal

13/00317/TPO: Tree Preservation order Ref No: TPO/091/006(SDC)
17 Vicarage Gardens, Studley, B80 7SG
Consent for Arboricultural work

10. Correspondence

Min 250: WALC- Move to impose referendum on Local Council Precept rises above 2%
2014/2015 - Parish and Town Council Precepts (Referendum) Bill

Proposed Cllr Beaman Seconded Cllr Redman Voting unanimous that Clerk to write to Nadim Zahawi MP with the views of Studley Parish Council.

Min 251: Email from Simon Braithwaite regarding Graveyard regulations.

Min 252: WALC- Easy way to share news and learn from other Parish & Town Council Experience.

Min 253: SDC- Warwickshire, Coventry & Solihull Green Infrastructure Strategy
Consultation ends on Monday 22 April 2013.

Min 254: Stratford District Council- Rural Housing Enabling event on Tuesday 30th April
Wilmcote Village Hall between 3:45pm – 6:15 pm

Min 255: Email from Tom Gilks re allotments.

For Circulation

None

11. Approve Accounts for Payment

Proposed: Cllr Beaman that the schedule of cheques for payment be/ approved

Seconded: Cllr Holder, Voting unanimous.

Payments sheet 2nd April 2013

Date	Payee	Chq no	Amount
2/04/13	SDC- CCTV	223	£1000.00
	Litter Pick – Recreational Ground	224	£320.00
	Litter Pick (Library)	225	£80.00
	J Hobbs	226	£750.00

The next Council Meeting is scheduled for Tuesday 16th April 2013

Meeting Closed 8:33pm
