

Studley Parish Council

Minutes of the Parish Council meeting held in the Council Chamber, Studley Village Hall on 4th June 2013 at 7:30 pm.

1. Chairman declared the meeting open at 7:35pm.

2. Present

Chairman Cllr Mrs S Redman, Cllr J King, Cllr A Smith, Cllr M Redman, Cllr Mrs M Woodrow, Cllr P Beaman, Cllr J Bacon

In attendance

Parish Clerk, Mrs L Gailey, Assistant Clerk, Mrs L Stanton, Cllr Mrs H Wright & 11 members of public

3. Apologies for Absence

Cllr Mrs A Wade (on holiday), Vice- Chairman Cllr J Ingram (on holiday), Cllr Holder (bereavement) Cllr Ms M Tandy (illness)

4. Declarations of Interest

Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial they should withdraw from the room and not seek improperly to influence a decision about that matter.

None

5. Public Forum

- a) Mr Trevor Underwood and local Hub users thanked Studley Parish Council for providing the grant to purchase fishing equipment. The councillors viewed a display of the equipment and talked to some of those who had already used the equipment in a fishing contest.
- b) Representative from the Shakespeare & the Royal Oak Public Houses requested that the Council consider allowing the Sunday football teams to use the Brickyard Lane football pitch and facilities. Cllr Beaman responded that the Parish Council commissioned a report a couple of years ago on the changing room facilities in Brickyard Lane. The findings were the showers and the toilet facilities needed major refurbishment to meet the present health and safety standards at a cost of approximately £8000. The Council currently do not have the funds to carry out the refurbishment. There may be funding under Section 106 coming to the Parish in the future some of which could be considered for refurbishment purposes. Representatives of the Sunday Football Club offered to make good the present facilities in order to comply with the League rules for the provision of changing room facilities. Cllr Beaman was very grateful for the offer but any work carried out on the site must be done by certified contractors to comply with health and safety regulations. Council is happy for the club to use the football pitch if the football league is made aware that there are no changing facilities on site. Representative to update Clerk before the next Parish Council Committee meeting on the 18th June 2013.

6. Quantum Construction Ltd. Presentation by Mr Nick Bradley, Bell Court Business Centre.

Mr Bradley asked the Council to consider the following revised plan for Bell Court Business Centre. The original planning application has been withdrawn the new revised plans have been submitted to Stratford District Council planning.

- 4 Semi-detached 2 bed rooms houses
- 3x three bedrooms three storey townhouses
- 16 parking bays & 4 integral garages
- Bin storage provision for all properties
- 2 external bin storages for collection days.

There will be no amenities on site but the developer has agreed to provide S106 funding to be used to improve the Community facilities within the Parish.

The gardens for each property meet the criteria of Stratford District Council planning department. Mr Bradley reiterated that the owner of the site is not a commercial developer and has no intention of purchasing further sites in the area to expand his development. Mr Bradley has been working closely with Stratford Planning and Highways to address all issues raised in the original plans. Cllr Mrs S Redman thanked Mr Bradley for his presentation. The Parish Council will wait for the planning application to be received from SDC before making any comment. Clerk will inform Mr Bradley when his application will be discussed by Studley Parish Council.

7. Matters Arising (for information only)

- a) Parish Council have now taken delivery of the defibrillator. Training will be provided to staff and main users of the Village Hall.
- b) Min 4: Update on use of additional land acquired from SDC in Redditch Road – Cllr Bacon.
 - Mr Jarmin has contacted his colleague in the Warwickshire Branch of Butterfly Conservation who is prepared to offer advice. A site visit will be required.
 - Allotment plot holders may have concerns over the low fencing if the general public is allowed into the proposed extension of the Nature Reserve. Allotment holders have had experience of vandalism in the past.
 - Fully support the extension of the Nature Reserve.

8. Item for Discussion

Min 15: Shelter – Feasibility meeting

representatives from Warwickshire County Council, Studley Centre, Churches Together and Studley Parish Council

- WCC representatives felt if a shelter was to be procured then a shelter similar to those erected by WCC and other Councils would be advisable. The cost of such shelter would be a minimum of £6000.
- Recommended that Councillors visit existing sites that have shelters.
- WCC are unlikely to be able to provide any funding but are happy to give advice and guidance.
- Project would require fundraising and Studley youth to participate in raising funds as the shelter would be primarily for them and participation would encourage them to 'buy in'
- Three sites were identified as possible location :-
 - Site 1 - on grassed area to side of Studley Centre
 - Site 2 - on the corner of Studley Centre car park by entrance to Millennium Green (adjacent to street light)
 - Site 3 - in the corner of The Millennium Green in recreation ground backing onto Village Hall car park.

- All locations are well lit and can be covered by CCTV if necessary
- WCC expressed reservations on first location.
- Cllr Beaman raised concerns regarding site 3 –
- The land is not under Parish Council ownership and is held in Trust by The Millennium Green Trustees with restrictions on use
- There is a dawn to dusk restriction covering the recreation ground
- Cllr Bacon highlighted the possibility that the shelter roof may be used to gain access over fence into Village Hall car park
- Cllr Beaman suggested the shelter be located in the Studley Centre car park and the Parish Council consider allocating some funding from the precept in the following year or to use S106 funding towards the project.
- Cllr King suggested that Churches Together and the local youth group take the lead in the fundraising and the Parish Council to match funds raised.

Proposed Cllr Beaman, Seconded Cllr Bacon, Voting unanimous for Clerk to contact Churches Together & WCC Youth Group with recommendation that the location for the siting of any shelter be in Studley Centre Car park. Local youth groups and Churches Together to undertake fund raising and Parish Council will match funds raised.

Min 16: Fire Station Closure Petition Fund- Cllr Bacon

Cllr Bacon was contacted by Credit Union regarding funds left in the account.

Cllr Bacon requested the money be transferred to the Parish Council. Funds could be used towards the restoration of the War Memorial.

Cllr Mrs Wright would like Council to consider using the funds for the Heritage Project.

Proposed Cllr Bacon, Seconded Cllr Beaman, voting unanimous that Clerk to write to Mr Paul Brindley from Cllr Bacon for the money to be transferred to the Parish Council and the funds be used for the Heritage Project.

Min 17: Studley First Responders- Cllr King

Proposed Cllr Mrs S Redman, Seconded Cllr Mrs M Woodrow, Voting unanimous for Clerk to write to the Operational Governance & Support Director of the Ambulance Service to ask for an assurance that the cover currently being provided for Studley is adequate and meets National Targets, in light of the suspension of Studley First Responders.

Min 2: Parish Plan Update

Cllr Mrs Wright suggested the following action to be taken for the Parish Plan:

- Studley Improvement Partnership to take over the preparation of the Action Plan.
- To organise a public consultation to address the 1307 responses from the survey carried during 2012.
- Public Open Day with the presence of Councillors on hand to answer questions
- Exhibition to be on display week leading up to open day
- Set date for the Public Open Day.
- Promote the event in Studley Voice.

It was agreed that the date for the Open Day will be the 21st September 2013. Assistant Clerk to ensure that the Studley Voice is ready for distribution in the beginning of September.

Min 18: Village Hall Update.

Clerk reported that the Draft lease is now ready for signing. The building insurance for the Village Hall will have to be the responsibility of the Parish Council as the owner of the building and the Village Hall Management Committee will reimburse the Parish Council for the

insurance. Cllr Mrs M Woodrow has agreed to remain on the Village Hall Committee to protect the interest of Studley Parish Council. Clerk to approach Cllr Mrs A Wade to join the Village Hall committee for the same purposes.

Proposed Cllr Bacon, Seconded Cllr King, Voting 6 for, 1 abstention to move forward with lease as presented.

Min 19: Playground Annual Inspection Report.

Clerk reported there are some play equipment requires immediate attention. It was agreed to have the repairs done as soon as possible, Clerk to get approval of quote if required.

Min 20: Letter re kerb stone

Proposed Cllr Mrs S Redman, Seconded Cllr Mrs M Woodrow, Voting unanimous that a further letter to be sent to the person concerned regarding the matter.

Min 21: SCWIG Fund- Cllr Holder.

Report from Cllr Holder read out by Clerk.

- Cllr Holder is the only signatory left on the account. SCWIG has not been operating for a long time.
- SCWIG was set up initially for the younger generation in Studley to intermingle with the older generation.
- Cllr Holder would like the fund to be used for the restoration of the War Memorial.

Proposed Cllr Beaman, seconded Cllr Smith, voting unanimous that as fund was for joint intergenerational work, the fund to be split 50-50 between the restoration of the War Memorial and the Youth Shelter.

9. Chairman's Business

Min 22: Annual Village Inspection.

Clerk reminded Council that the Annual Village Inspection is due. It was agreed that the Annual Inspection will take place on the 10th June 2013 at 6pm meeting point at Pool Road Car Park. Clerk suggested that one group of Councillors to visit Brickyard Lane, Station Road Allotments & Recreation Ground. The other group to visit the cemetery, Dunstall Allotments and all to reconvene back at the Sports and Social Club.

Min 23: Committees

The following list of Committees has been agreed.

- General Purposes Committee- All Councillors
- Staffing and Finance Committee- Past Chairman, Chairman, Vice Chairman, Cllr Bacon & Cllr Smith.
- Task & Finish Group for Cemetery- Cllr Mrs S Redman, Cllr M Tandy, Cllr Beaman, Clerk and Assistant Clerk and 1 other Cllr.
- Grants Committee- All Councillors
- Forward Planning Committee- to be decided after public consultation of Parish Plan.

There are no changes on Studley Sports & Social Club, Allotment Association, Studley Improvement Partnership/ Studley in Bloom, Youth Club and Village Hall Management Committee.

Min 24: Studley Sports & Social Club - Funds

Matter deferred to next meeting

10. Planning Application for Consideration.

None.

11. Panning Decisions Received

Cllr Beaman informed Council the following decisions had been noted at the previous Council meeting.

13/00511/FUL: Mr Dean Lyon
43 Toms Town Lane, Studley, B80 7AU
Proposed two storey side extension.

Permission with Conditions.

13/00257/FUL: Mr David Langston
Rose Cottage, 103 Redditch Road, Studley, B80 7AU
Proposed erection of first floor side extension and single storey rear extension.

Permission with Conditions

12) Notification of Planning Appeals & Planning Committee Meeting

None

13) Correspondence

Min 25: Resignation letter of Councillor C Rickhards.

Proposed Cllr Mrs S Redman, seconded Cllr Beaman, voting unanimous that a formal letter on behalf of Studley Parish Council to thank Councillor Rickhards for all his hard work to be signed by the Chairman of Studley Parish Council.

For Circulation (Circulated by email)

Min 26: WALC- Neighbourhood Development Plans in Devon and Oxfordshire.

14) Approved Accounts for payment

4 June 2013	Ian Geddes	Website	258	£30.80
	BT	Internet	DD	£117.90
	SDC	Land Eldorado Close	259	£650.00
	Studley Scouts	Grant	260	£500.00
	Studley in Bloom	Grant	261	£750.00
	Clarity Copier	photocopying	DD	£245.00
	Jon Vale	Ground contractor	262	£1725.00
	P A Janes	Litter pick	263	£330.00
	Petty cash	Petty Cash	264	£100.00
	NPower	Electricity	DD	£145.33
	Play-Ground Equipment	Annual Inspection	265	£45.60

Proposed Cllr M Redman, Seconded Cllr King, Voting unanimous for schedule of cheques to be approved and signed.

19) Date of the next Parish Council Meeting: 18th June 2013

Meeting closed 10:00 pm

