

## Studley Parish Council

Minutes of the Parish Council meeting held in the Council Chamber, Studley Village Hall on Tuesday, 17<sup>th</sup> April 2012 at 7.30pm.

**1. Chairman Declares the meeting open.**

**2. Present**

Chairman P. Beaman, Mrs S. Redman, Mrs A Wade, J. Bacon, M Redman, E Holder, J King, A. Smith

**3. Apologies for Absence**

Cllr Rickhards – Personal, A. Clarke – Illness, M Woodrow - Personal

**4. Declarations of Interest**

Members are asked to declare personal interests in any item on the agenda.

*Members are reminded that the Code of Conduct which took effect from 8 March 2002 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial they should withdraw from the room and not seek improperly to influence a decision about that matter.*

Cllr Beaman Item 15 Accounts – personal interest

Cllrs A.Smith and J. King - Allotment issues

**5. Public Forum**

Mrs A. Wade – Concerned about road cleaning on a Monday morning when the bins are collected as the road cannot be cleaned properly. Plea to SDC to make sure the road is clear otherwise just a waste of time.

Mrs A. Wade – As on holiday at election time required a postal vote. Was told by a member of staff that she could use the CAT in the village hall but when tried to do so was told a form should have been collected from Stratford. Angry that the information given originally incorrect. May be an idea for the next elections for the Parish Council to have a supply of application forms for postal votes.

**6. To Pass the Minutes of the Last Meeting**

The minutes were received, amended and signed by the Chairman as a true record.

**7. Matters Arising (for information only)**

Min 308 Acknowledgement from SDC confirming receipt of comments from Studley Parish Council to the Draft Core Strategy.

Min 376 Original copy of Transfer Agreement for Studley Community Library received for our records.

## **8. Items for Discussion**

Min 226 Village Hall & Library update

A thank you from Cllr Beaman to all the volunteers who have worked so hard to enable the library to be up and running on time. There has been a number of IT problems but this should now be sorted as a new router has been installed and the computers should now work. Excellent coverage in the newspapers profiling the village hall and its facilities. Village Hall update – Recent meeting with the monitoring officer the forthcoming elections and the problems last year with the access to voting booths. Access this year will be down the main corridor to enable the village hall to operate as normal and keep main access free. The first meeting of the new committee will take place on Tuesday 24<sup>th</sup> April. Apologies from Cllr Mrs A. Wade as on holiday. Important that we have 3 representatives on the committee.

Min 19 Membership of Committees

Cllr Beaman stated that the Council need to make more use of Committees to take the strain away from the Clerk. Also need to look at the accounts more often. Clerk to compile a quarterly Income and Expenditure report. It would be a good idea to have a sub – committee every month at 6.30pm before the Parish Council meeting. Agenda 1<sup>st</sup> May - Emergency Planning meeting.

Min 20 Youth Services and Community Budgeting – Cllr Rickhards  
As Cllr Rickhards not available for this meeting, to be rescheduled for next meeting.

Min 21 Agreed that Annual Parish meeting to take place on Tuesday 15<sup>th</sup> May at 6.30pm prior to Parish Council meeting. Cllr Beaman to invite Simon Purfield to discuss the Neighbourhood plan.  
Clerk to contact Mrs Dyer Re; Parish Lands Charity report and accounts.

Min 292 Diamond Jubilee Celebrations update  
Everything is progressing quite well. Cllr Beaman has sourced a portable P.A. system for approximately £150.00.  
Book markers have now arrived. A barbeque has been obtained by the church and they are actively looking for helpers.  
Studley Sports and Social club are organising a family disco culminating in the lighting of a beacon.  
Could be a problem with first aid cover as St John Ambulance in Alcester. May have one First Responder.

Fireworks for the club being investigated. Cllr Beaman that the Parish Council may be able to help with a grant towards their purchase.

Min 384 Reminder to Cllrs Beaman, Redman and Clarke about the training event on Saturday 21<sup>st</sup> April 2012. Cllr Beaman to collect Councillors.

## 9. Planning Applications for Consideration

12/00659/VARY Aldi Stores Ltd, 2, Birmingham Road, Studley  
Variation of Condition 14 of planning permission 08/02716/FUL (construction of a Class A1 Retail Store & associated car parking) to change hours of opening from between 09.00 to 20.00hrs Monday to Friday: 08.30 and 20.00hrs Saturdays & 10.00 – 1600hrs Sundays to between 08.00 and 21.00hrs Monday to Saturday and 10.00 and 16.00hrs on Sundays.  
**Support with the comments that stores should adhere to the current operating times and a keep left sign installed at the car park exit to prevent motorist turning right on to A435**

12/00197/FUL Amendment – Removal of detached garage to front.  
Re: Proposed two storey front and rear extension, single storey front porch and erection of detached garage to front.  
**No representations**

## 10. Planning Decisions Received

11/00740/FUL Mr A. Clarke, Unit 1 & 2 Marble Alley  
Conversion of existing retail and commercial premises including external alterations to create 9 new dwellings  
**Refusal 29<sup>th</sup> March 2012**

12/00236/FUL Mr P. Ellis 3B High Street, Studley  
Change of use of vacant land to staff car parking to include new pedestrian access to existing yard, offices and retail area via new steps. (Re-submission of 11/01006/FUL)  
**Refusal 30<sup>th</sup> March 2012**

12/00458/LBC Shakespeare Farms Ltd, Wig House, Castle Farm, Studley  
11/02471/FUL Proposed installation of roof mounted solar PV panels on existing self catered holiday accommodation.  
**Consent granted with conditions 30<sup>th</sup> March 2012**

12/02412/FUL Litchfir Properties Ltd, 26 – 32, High Street, Studley  
Change of use from offices to three flats on first floor of 26-32 High Street, Studley  
**Permission with conditions 30<sup>th</sup> March 2012**

11/02736/FUL Mr S. Roche, 21B, Alcester Road, Studley  
Proposed change of use of former fitness gym and changing

room facilities at first floor including 2 no. one bedroom apartments.

**Permission with conditions 30<sup>th</sup> March 2012**

## **11. District and County Council Reports**

Cllr Holder – New planning enforcement rules tightening up on concealed planning applications.

Cllr Beaman is pushing SDC for compulsory purchase of the Co-op site to enable the area to be tidied up.

## **12. Correspondence**

### **SDC**

Min 22 Draft Business and Enterprise Strategy consultation: SDC are aware due to the impact of the economic downturn that small businesses in rural areas need support. The main objectives of the strategy to encourage growth is:

- Create an environment for businesses to start, locate and thrive.
- Facilitate growth
- Create new jobs and improve skills.

Important that business respond to the draft strategy. Responses by 23<sup>rd</sup> May 2012.

### **WCC**

Min 23 Invitation to representatives from the Parish Council to attend a briefing session in partnership with WCC and WALC on closer working with Town and Parish Councils. Two sessions 26<sup>th</sup> April and 24<sup>th</sup> May both at 7-9pm in Committee Room 2, Shire Hall, Warwick. Cllr Beaman and Mrs A. Wade to attend 24<sup>th</sup> May and Cllrs Mrs S. Redman 26<sup>th</sup> April.

Min 24 From 15<sup>th</sup> May the five area committees will be dissolved and some responsibilities such as grants will be passed to Community Forums. Comments required by 22<sup>nd</sup> April to Justin Kerridge Chairman of Henley and Studley Community Forum. The Parish Council felt that there could be a problem with the issue of grants.

Min 25 Warwickshire Waste Core Strategy submission draft document approved for consultation for a 15 year period up to 2027/2028. Representations invited by 25<sup>th</sup> May 2012.

### **Other**

Min 26 Worcestershire Waste Core Strategy consultation from 5<sup>th</sup> April – 21<sup>st</sup> May 2012. Comments required.

- Min 27 Transport Survey by WRCC and WALC who are trying to understand the transport needs of communities in Warwickshire and Solihull and would appreciate any input. Responses by 30<sup>th</sup> April 2012.
- Min 28 Car parking issues Dunstall Allotments request by a plot holder to park his vehicle overnight and problem with 6' gate to his plot.  
**Resolved Clerk to write that no overnight parking be allowed and the gate to be reduced to height of 3' to match existing fencing.**
- Min 29 Invitation to the Chairman of the Parish Council to a concert by the Royal Welsh Society on 26<sup>th</sup> May 2012. Unfortunately this has now been cancelled.
- Min 30 WALC Chief Executives report and scale of fees for Annual Subscription circulated to Councillors.

### **Correspondence for Circulation**

Min 31 SLCC Newsletter

Min 32 WCC Press Releases:

- Bus Services under scrutiny
- Henley Community Library goes live
- Studley Community Library goes live.

Min 33 Bloor Homes Housing Survey

### **Committee Reports**

Notes from the Draft Core Strategy circulated to Councillors

### **13. Delegates Reports**

Reminder from Cllr Beaman that Warhorse will be showing at the Cinema Club on Saturday 21<sup>st</sup> April.

Cllr Holder – Final meeting of the Management Committee of the Youth Club to take place 18<sup>th</sup> April 2012. Anna Stowe still on sick leave and Rob McCluskey has taken on the post in the meantime.

Clerk discussed the issue of a replacement Internal Auditor as our existing one may be working for the external auditor and therefore there would be a conflict of interest. Clerk has been in contact with an accountant who already carries out the Internal audit for another Parish Council. He is willing to sign off our Internal Audit this year and take on the inspection of accounts in 2013.

**All Councillors in agreement.**

Update on the Sports and Social Club from Cllr Mrs S. Redman:

The club is doing well in comparison with many other clubs in the present economic climate. The bar is up 2.5% and usage of rooms 32.5%. There has been changes to the committee which has made a huge difference and Mrs Redman has taken on the role as treasurer.

Support in place for putting advertising boards around the football pitch. The charge will be £250 per year and can be purchased all year round. Hoping businesses will be interested. To be included in next newsletter. A stand is now in place on the football pitch.

Have a waiting list for use of pitches. Perhaps Brickyard Lane could be used if the changing rooms were refurbished. Work also needs to be done on the pitch. It is worth looking at that option.

#### **14. Approve Accounts for Payment**

During this item Cllr Beaman left the room.

**Proposed Cllr Holder the schedule of cheques for payment be approved,  
Seconded Cllr Bacon Voting unanimous.**

#### **Cheques**

<b>Cheque Number</b>	<b>Payee</b>	<b>Amount Paid</b>
996	Inland Revenue	£1384.40
997	Redditch Skip Hire	£183.60
998	G.S. Adams	£1102.20
999	B.Beaman	£22.82
000	Funbusters	£415.00
001	Lyreco	£171.90
002	Bullivant Media	£249.18

**As it is the last meeting of the Clerk before she retires Proposed Cllr Mrs S.Redman seconded Cllr Holder the she be given a formal vote of thanks for all the work she has done over the years. Voting unanimous.**

**The next meeting of the Committee is scheduled for  
Tuesday 1<sup>st</sup> May 2012**

**Meeting closed 9.15pm**

