

Studley Parish Council

Minutes of the Parish Council meeting held in the Council Chamber, Studley Village Hall on 19th March 2013 at 7:30 pm.

1. Chairman declared the meeting open.

2. Present

Chairman Cllr Mr P Beaman, Cllr M Redman, Cllr A Smith, Cllr J Ingram,
Cllr Mrs S Redman, Cllr Mrs A Wade, Cllr C Rickhards, Cllr J Bacon & Cllr J King

In attendance

Parish Clerk, Mrs L Gailey, Assistant Clerk, Mrs L Stanton, Cllr Mrs H Wright 11 members of public

3. Apologies for Absence

Cllr Mrs M Woodrow (holiday), Cllr Ms M Tandy (work), Cllr E Holder (illness)

4. Declarations of Interest

Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial they should withdraw from the room and not seek improperly to influence a decision about that matter.

Cllr P Beaman- item 14 payment to employer.

5. Public Forum

- a) Mr B Dixon read out a letter on behalf of a lady who was not able to attend the Council Meeting regarding ground contractor that was working in Studley Parish Cemetery. Mr Dixon had strong views of the following issues that concern him in Studley Cemetery;
- Cost implication on the removal of items from graves.
 - Any items removed should be catalogued & packed away carefully.
 - Requested Studley Parish Council to reconsider removing any items from graves.
 - Inventory of 6 jars, 1 broken jar and 2 jars with daffodils were taken by Mr Dixon at various graves.
 - **Q.** Specification of material used for newly laid footpath. **A.** Parish Council was not able to specify material used.
 - Push Chairs and funeral director's trolleys will have difficulty using the path if pea gravel is used as the finishing top coat for path. The pea gravel would be a hazard during the mowing as gravel could be flying about when hit by mower.
 - Health & Safety Regulations would require that injury to ground contractor would require him being taken to hospital. To record injury in accident book.
 - Mr Dixon urged Studley Parish Council not to play up the injury of the ground contractor.
 - Studley Parish Council not to go forward with the deadline of 31st March 2013 for items to be removed from graves.
 - It would not be lawful for Studley Parish Council to dispose of any items taken from graves that have not been claimed by the 31st March 2013.
 - **Q.** Has the independent investigator completed the enquiry on the matter of grave plot issue? **A.** Cllr Beaman confirmed that the enquiry has been completed and the solicitors will be writing to the parties concerned.

- b) Mrs P Forbes would like Council to confirm rumours that soft toys will be removed from childrens graves in cemetery. Cllr Beaman reiterated that the Council have not made any request for soft toys to be removed only glass items. Cllr Beaman informed Mrs Forbes that the Council is reviewing the regulations and will be seeking advice from the professional body for burial and cremation. The Council will be guided by the professional body on the regulations.
- c) A resident queried removal of items from children graves. Cllr Beaman requested concerns to be made in writing to Studley Parish Council. Cllr Mrs S Redman agreed residents views would be taken into consideration when reviewing regulations.
6. **Tom Bagg- new PCSO-** Introduce himself as the new Police Community Support Officer and has been working on the beat in Studley for 3 weeks. Cllr Beaman welcomed PCSO Bagg to Studley .
8. **To pass minutes of last meeting.**
The minutes were accepted and signed as true copy by the Chairman.
Proposed: Cllr M Redman, Seconded Cllr Mrs S Redman, Voting unanimous.
9. **Matters Arising (for information only)**
Min 218: Community Infrastructure Levy (CIL)- Cllr Beaman read out letter of reply to the Planning & Housing Policy Manager, at Stratford District Council. All Councillors were in agreement with the content of the letter.
- Min 228:** Letter from Plan B Ventures- written to inform Studley Parish Council that they will continue to work with Studley In Bloom and will monitor the litter situation around the old library. Assistant Clerk has written to Plan B Ventures concerning the litter bin situated outside the old library, to inform them to contact Stratford District Council if they would like to have the bin relocated.
10. **Item for Discussion**
Min 229: Lease for Redditch Road Allotments for approval
Proposed Cllr Beaman, seconded Cllr A Smith, voting unanimous for the new lease Redditch Road Allotment to be approved.
- Min 230:** Reminder Community Forum 21st March 2013 at Dorothea Mitchell Hall, Claverdon
- Min 231:** Set dates for Parish Council Meeting 2013/2014, Annual Meeting and Annual Parish Council Meeting.- List circulated to all Councillors.
The date for Annual & Parish meeting will be held on the 7th May 2013.
- Min 232:** Request for collection bin for Arden Food Bank to be located in Studley Village Hall. Request for funding of £500 - £1000 for set up cost for Studley Food Bank. - Decision for collection bin to be referred to Studley Village Hall Management Committee. Request for funding to be applied for in writing to Studley Parish Council Grants Committee. Any funding must only be used for projects in Studley.

11. Planning Application for Consideration

- 13/00420/FUL: Mr Craig Loughran
8 Mallard Road, Studley, B80 7LT
Proposed single storey extension to rear and canopy roof to front
No Representation
Proposed: Cllr Beaman, Seconded: Cllr Rickhards, Voting unanimous
- 13/00365/FUL: Pall Mall, Hawk Industries
Unit 1 & 2 Victoria Works, Birmingham Road, Studley
Proposed change of use from Class B1 (light Industry) to Use Class B 8
Storage & Distribution
Support general principal of development
Proposed: Cllr Redman, Seconded: Cllr King, Voting unanimous
- 13/00511/FUL: Mr Dean Lyons
43 Toms Town Lane, Studley
Proposed two storey side extension
No representation
Proposed: Cllr Rickhards, Seconded: Cllr Mrs S Redman, Voting unanimous

12. Panning Decisions Received

- 12/02725FUL: Planscapes (Leisure) Ltd
2-4 Redditch Road, Studley, B80 7AX
Partial demolition of industrial and commercial buildings and flats followed by extension, alteration and new build to create 7 terraced houses with new access and parking
Planning Decision- Refusal

13) Notification of Planning Appeals & Planning Committee Meeting

- 12/02725FUL: Planscapes (Leisure) Ltd
2-4 Redditch Road, Studley, B80 7AX
Partial demolition of industrial and commercial buildings and flats followed by extension, alteration and new build to create 7 terraced houses with new access and parking
Committee meeting on 6th March 2013
- 12/02771/FUL: Studley Court New Road , Studley
Erection of 10 dwelling units and associated works- part retrospective (revised scheme to approved under 11/01114/FUL)
Committee meeting on 6th March 2013

14) District & County Council Report

Cllr Beaman informed Parish Council that he will be attending the meeting regarding boundary changes.

Cllr Rickhards reported that Full Council Meeting will be held on the 21st April 2013. The agenda item for discussion will be The New Risk Management Plan.

15) Delegates Reports

None

16) Committee Reports

- 19th February 2013 – Studley Parish Council Finance Committee Meeting
- 19th February 2013- Studley Sports & Social Club Committee Meeting
- 26th February 2013- Studley Village Hall Committee Meeting
- 5th March 2013- Studley Parish Council General Purpose Committee Meeting
- 5th March 2013- Studley Parish Council Finance Committee Meeting
- 12th March 2013- Studley Parish Council General Purpose Committee Meeting

Proposed Cllr Beaman , Seconded Cllr Mrs A Wade, voting unanimous all Committee Meeting minutes were signed and accepted as true copies by the Chairman.

17) Correspondence

Min 233: NALC- Community Learning in Rural Areas

Min 234: NALC- Retirement of Chief Executive, John Findlay

Min 235: NALC- Handling Complaint England

Min 236: WDC- Warwickshire Waste Core Strategy 'Proposed Modifications'

Min 237: WDC- Countrywide Review of Area and Localities Group

Min 238: The Local Government Boundary Commission for England

For Circulation

Min 239: The Clerk Magazine

Min 240: Clerk & Council Direct

Min 241: Alcester North Safer Neighbourhood Team Community Newsletter

Min 243: Came & Company Parish Council Newsletter

Min 244: The Voice of Local Council

18. Approved Accounts for Payment

Proposed: Cllr M Redman, Seconded: Cllr Rickhards, Voting 7, 1 abstention for schedule of cheques to be approved and signed.

Payment Sheet 19th March 2013

Public Works Loan	Public Works Loan	DD	£2823.75
BT	Internet service	DD	£117.90
BT	Telephone	DD	£167.32
Clarity Copier Ltd	Copier	DD	£175.69
Professional Services	Professional Services	204	£161.70
Lyreco	Stationaries	205	£259.64
SADS UK	Donation for Defibrillator in Memory of Charlotte Underwood	206	£970.00
GS Adams	Street lighting maintenance	207	£1076.05
Dudley Coaches	Dudley Coaches	208	£150.00
G Garner	Ground maintenance	209	£67.50
Brown & Fincher	Fridge for Village Hall	210	£399.99
Salary	Salary	211	£1,224.78
Salary	Salary	212	£805.34
2gee Design	Website	213	£69.65
Institute of Cemetery	Membership fee	214	£140.00
Excel	Telecom bill	215	£35.53
Cancelled	Cancelled	216	-
SDC	Parish Plan	217	£2620.09
Hedleys	Hedleys	218	£370.00
Petty Cash	Petty Cash	219	£100.00
HMRC	HMRC	220	£713.21
J Vale	Ground maintainence	221	£2694.00

**The next Parish Council Meeting will be held on 2nd April 2013 at 7:30pm
Meeting concluded: 8:45 pm**