

Studley Parish Council

Minutes of the Parish Council meeting held in the Council Chamber, Studley Village Hall on Tuesday, 20th March 2012 at 7.30pm.

1. Chairman Declares the meeting open.

2. Present

Chairman P. Beaman, Mrs A Wade, Mrs M. Woodrow, J. Bacon, M Redman, E Holder, C Rickhards., J King ,A. Smith and A. Clarke.
District Councillor Mrs H. Wright.

3. Apologies for Absence – Mrs S. Redman - Business

4. Declarations of Interest

Members are asked to declare personal interests in any item on the agenda.
Members are reminded that the Code of Conduct which took effect from 8 March 2002 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial they should withdraw from the room and not seek improperly to influence a decision about that matter.

Cllr Beaman & Cllr Rickhards Item 8 Min 376 Studley Library – personal interest
Cllr Beaman Item 15 Accounts – personal interest
Cllrs A.Smith and J. King - Allotment issues

5. Station Road Allotment issues

A Plot holder attended the meeting to raise a number of issues following the erection of a new fence on the boundary with Railway Inn car park. Concerned that he was not notified of the work being carried out at the rear of his plot and that his compost heap was dismantled without permission. Following a verbal exchange with a member of the Allotment Association he was interviewed by the police but no further action was taken but advised not to attend the plot on his own.

He is aware that he has had problems in the past maintaining his plot but that was four years ago following a serious operation. A formal letter was sent at the time to vacate the plot and since then there has been times when he has had warnings to cultivate his plot.

All plot holders were notified at the time that the work was to be carried out and most plot holders are very happy with the new fencing but obviously there are issues.

The chairman thanked the plot holder for attending and the matter discussed in the absence of both Cllr King and Cllr Smith who are both members of the Allotment Association.

After much discussion it was decided the Council cannot reward aggression and as the plot is not tended as much as it should be it was decided under Section 2(i) of the Tenancy Agreement that the agreement be terminated from 1st April 2012.

Proposed Cllr M. Redman seconded Cllr Holder. Voting unanimous.

Cllrs A. Smith and J. King were not present when voting took place.

Clerk to write to the plot holder with the decision of the Council giving 14 days to remove any personal possession from the Allotment.

6. Public Forum

Cllr Mrs H. Wright concerning the building of new homes bonus. Feel that any money should come to local communities. Would like support from the Parish Council in the form of a letter of support and attend as a witness. Cllr Wright to email the documents. To be included on next agenda.

7. To Pass the Minutes of the Last Meeting

The minutes were accepted and signed by the Chairman as a true record.

8. Matters Arising (*for information only*)

None

9. Items for Discussion

Min 375 Cllr P. Beaman: Possible S106 money Re: 31 – 34 New Road development. Money could be available to be used towards the provision of youth and children's leisure facilities. Council needs to start thinking of ideas.

Could look at a new play area in Allendale, Hard surface for present Recreation Ground, refurbishment of the Changing facility, Brickyard Lane or extra play equipment.

Min 226 Copy of the notes for the Village Hall meeting on 12th March circulated to Councillors. Proved to be a very constructive meeting.

Resolved that the Deed of Surrender be signed.

Cllr P. Beaman and Mrs Hazel Wright signed on behalf of the Village Hall Management Committee. Chairman Cllr P. Beaman and J. Bacon signed on behalf of the Parish Council. All Councillors in agreement.

Min 376 Studley Library

Plan of proposed layout of the library circulated to Councillors. Transfer Agreement between Warwickshire County Council and Studley Parish Council to be signed.

Resolved that the Agreement be signed by the Chairman Proposed Cllr E. Holder. Seconded Cllr Mrs A. Wade. Voting unanimous.

Training of the Library volunteers has gone well. Meeting arranged

on 21st March to co-ordinate the volunteers and organise a rota.
Official opening on 3rd April 2012. Public relations officer from WCC invited. It is proposed that the opening be carried out by the Chairman of the Parish Council perhaps a group of children could attend.
Opening to take place at 10am.
Existing library to close on 23rd March. Moving will begin week of 26th March but not sure as yet which day this will be.

- Min 377 Payment to Clerk in lieu of Annual Leave
As the Clerk has not taken any holidays during the past year requires agreement from the Council if it would be acceptable to receive pay in lieu of annual leave.
Proposed Cllr Beaman Seconded Cllr Mrs A Wade that this be accepted. Voting unanimous.

- Min 353 Agreement required for the installation of the Customer Access Terminal in the Quiet Room of the Village Hall. SDC to cover all installation and ongoing costs and to provide training for Studley Parish Council employees.
The Parish Council to determine when CAT equipment would be available for use. Will be on a three month trial.
Proposed Cllr P. Beaman Seconded E. Holder that the offer of Customer Access Terminal be accepted. Voting unanimous.

10. Planning Applications for Consideration

- 12/00346/FUL Mr S. Clarke, 26, Watts Road, Studley
Proposed single storey extension
No representation
- 12/00458/FUL Shakespeare Farms Ltd, Wig House, Castle Farm, Studley
Proposed installation of roof mounted solar PV panels on existing self catered holiday accommodation.
Support

11. Planning Decisions Received –

- 12/00031/FUL Mr R. Wright, Land to the rear of 2 Node Hill Close, Studley.
Erection of 2 no. dwellings
Permission Refused 29th February 2012.

12. District and County Council Reports

District Cllr P. Beaman: Information received from the Planning Department following a recent planning application if the Parish Council forward a 'No representation' response it can go as a refusal as well as permission. It would be

good policy to either support or object to future applications. Cllr Beaman is pursuing but Clerk to write for a formal notification.

Cllr Holder attended a Licencing Committee meeting.

Cllr Wright advised the Council Tax was set on 27th February .Reduction of 1% this year but will be going up by 2% next year. The Police element of the Council Tax is a 3% increase and will go up again next year. There is also an impact on passing down responsibilities for services to Town and Parish Councils causing increases.

New arrangements for planning committees voted on but the East and West Planning Committees remain in force.

County Councillor Clive Rickhards was consulted on by an officer from WCC Re: Library quadrangle and if they are any interest from local groups. As Studley in Bloom maintain the planters need to be aware if there is any possible sale of the library building and surrounds.

13. Correspondence

SDC

Min 378 Computer Access Terminal for the Quiet room approved by the Parish Council . SDC to cover all installation and ongoing costs. Training for Parish Council employees to be provided. The Parish Council will determine hours when the terminal can be used and initially there will be a 3 months trail period. Cllr Beaman to notify SDC.

Min 379 Portas Review and funding to support Portas pilots which are taking recommendations and to review struggling High Streets throughout England. A key focus for the pilot is for a 'Town Team' that will drive improvements to the way current High Streets are managed. £100,000 per pilot. Studley and Bidford have been chosen to become part of the scheme.

Clerk to write to Nancy Singleton to confirm support in principle.

Min 380 Estimates from SDC for the estimated costings for carrying out a survey of residents and businesses in Studley for the Neighbourhood plan.

WCC

Min 381 Reminder that the next Community Forum meeting will be held on 22nd March at Youth and Community Centre.

Other

Min 382 Reply received from the Ambulance Service concerning Ambulance response times. All emergency response times are in accordance with national guidelines. In 80 life threatening incidents a 75% success rate achieved, meeting the national target. However if the First Responder response was disregarded only 45% was achieved. The longest backup time for an ambulance resource for a life threatening incident was 15.6

when Community First Responders at the scene. Excluding that the response time was 17.6 minutes.

Cllr Bacon to bring this to the Community Forum meeting and copy to Cllr Holder.

Min 383 Update from CCTV working group confirming that 3 annual invoices will be sent by SDC to participating Councils on or after 30th April for the next 3 years. Studley are continuing to contribute but not in full this year. In view of previous contributions Studley will benefit from full time monitoring for this year. To be looked at again when next years budget is discussed.

Min 384 Training event 'Making the most of your role as a Parish and Town Councillor' on 21st April 2012 at 10am at Leek Wootton Village Hall. Cllrs P. Beaman, A. Clarke and M. Redman to attend.

Min 385 Legal Topic Note LTN 81 Pre- Determination of the Localism Act 2011 Copies circulated to Councillors

Min 386 Legal Topic Note LTN 80 regarding members conduct, registration and disclosure of interests circulated to Councillors.

Min 387 Update from Susan Green Manager of Stratford Citizens Advice Bureau on the present situation of the Studley Outreach Service. WCC funding ends 31st March 2012 and they have insufficient funding to continue with the service in it's present form. However with the support of Studley Parish Council and the Village Hall they are able to offer a drop in ' service on two Tuesday mornings per month. This will be run by trained volunteers who will be able to provide information, support and forward problems to the appropriate agencies when necessary. Appointments will no longer be needed.

Clerk to write to confirm happy with new service but disappointed that could not continue due to funding and confirmation that 1st 3rd Tuesdays acceptable.

Correspondence for Circulation

Min 388 Studley Improvement Partnership and Studley in Bloom meeting notes 28th February 2012

Min 389 CCTV statistics for February 2012

Min 390 Peter Came Insurance newsletter

Min 391 Digley Associates – Playground Inspection Report

Min 392 Warwickshire Police – Alcester North Safer Neighbourhood Team Community Newsletter

Min 393 Local Councils Review

Min 394 Online Playgrounds Catalogue

Min 395 Clerk Magazine

Min 396 Warwickshire County Council Press Releases:-

- Campaign reminds drivers and passengers to belt up at all times
- Community project – invitation.

Committee Reports

- .Notes from the meeting with the Parish Council, Studley Sports and Social Club, Neil Gilliver and Phil Wards distributed to Councillors.
- New development on the Tony Handiman site gates have been installed on to the Sports and Social Club land. This is not acceptable. Enforcement Officer to be notified as the club is private land.

Resolved that the Clerk write to the site owners to request removal.

14. Delegates Reports

Notification from Cllr Rickhards that he has resigned from Studley in Bloom Committee.

15. Approve Accounts for Payment

During this item Cllr Beaman left the room.

**Proposed Cllr Holder the schedule of cheques for payment be approved,
Seconded Cllr A. Smith Voting unanimous.**

Cheques

Cheque Number	Payee	Amount Paid
975	D E Mitchell	£1353.70
976	L Gailey	£ 535.88
977	Inland Revenue	£715.87
978	Excel Telecom	£196.92
979	Digley Associates	£45.60
980	G.S. Adams	£538.20
981	PSW	£215.36
982	G.S. Adams	£2840.47
983	D.R. Lee	£60.00
984	D.E. Mitchell	£38.73
985	Petty Cash	£64.00
DD	BT	£81.45

DD	PWLB	2938.50
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**The next meeting of the Committee is scheduled for
Tuesday 20th March 2012**

Meeting closed 9.40pm