

Studley Parish Council

For the health and well-being of our community as a result of the Covid-19 crisis and following the instruction of the Prime Minister's address on 31st October 2020, all Parish Council meetings will be held remotely until further notice. The Parish Council Meetings will be held on the second & fourth Wednesday of the month.

Minutes of a virtual meeting of Studley Parish Council held in the individual homes of Councillors and Parish staff, on Wednesday 11th November 2020 at 7:30pm.

1. Chairman declared the meeting open.

Present

Chairman Cllrs C Summers, Vice- Chair P Beaman, Mrs J Beard, B Dixon, Ms Z Tolley, M Fox, M Osborne, P Hencher- Serafin, B Crow, Mrs S Redman & A Smith

In attendance

Assistant Clerk- Mrs L Stanton, District Cllr P Hencher-Serafin & County Cllr C Rickhards

2. To receive Apologies for Absence

Cllr Mrs S Crofts, District Cllr N Edden & Parish Clerk Mrs L Gailey

3. To consider acceptance of Apologies

Proposed Cllrs C Summers, seconded M Fox voting unanimous to accept apologies for absence.

4. Declarations of Interest.

- To receive declaration of interest from Councillors on items on the agenda
- To receive written request for dispensations for disclosable pecuniary interest (if any)
- To consider any request for dispensations as appropriate.
- There were none

5. Public Forum

There were none.

6. Matters Arising (for information)

There were none.

7. Planning Applications for Consideration.

20/01602/FUL	Studley Sports Club, Studley Football and Social Club, Abbeyfields Drive, Studley
Proposed	Erection of new gym building, palisade fencing and development
▪ This application has been withdrawn	
20/01603/ADV	Studley Sport Club, Studley Football and Social Club, Abbeyfields Drive, Studley
Proposed	Installation of signage relating to football club, mounted on palisade fencing.
▪ This application has been withdrawn	

20/01891/FUL	Mr Chris Preen, Ridgeway View, Hardwick Lane, Studley
Proposed:	Demolition of the existing garage and the construction of a conservatory, new kitchen, and a granny flat to the ground floor.
<ul style="list-style-type: none"> ▪ The application has been withdrawn 	
20/01889/FUL	Mr Chris Preen, Ridgeway View, Hardwick Lane, Studley.
Proposed	Demolition of existing disused barn and the construction of a double garage and leanto store.
<ul style="list-style-type: none"> ▪ The application has been withdrawn 	

8. New Street Name Consultation

20/02198/FUL	Street naming and numbering- request for Road Name.
Development at	Garages, Watts Road, Studley
The name put forward is as follows:	Knightly Place
<p>Proposed Cllrs C Summers, seconded B Crow, voting unanimous to have no objection to the name of 'Knightly Place'.</p>	

9. Planning Decision Received.

- 20/02198/FUL: Mr A Lewis and Ms B Green
- Proposed: Single storey side/rear extension and addition of bifold doors
- **Permission with Condition**

10. Cheque Payments. - Chair of Finance, Cllr Mrs S Redman.

Cllr P Beaman informed Council that he the Parish Clerk will be signed off sick for a further 2 weeks. Cllr Mrs S Redman wanted to make sure that the Assistant Parish Clerk is opening all mails including Bank statements and confidential mails for the next 2 weeks in the absence of the Parish Clerk. Cllr Mrs S Redman also checked that any incoming correspondences are dealt with in the next 2 weeks. Cllr Mrs S Redman has asked the Assistant Parish Clerk to contact the Chair Cllr C Summers, Chair of Finance Cllr Mrs Mrs S Redman and the Chair of Staffing Cllr A Smith to see if there are any matters arising in the next 2 weeks that she is may require assistance in dealing with. Assistant Parish Clerk informed that she is dealing with correspondence as they arrive.

Proposed Cllrs A Smith, seconded C Summers, voting unanimous that 4 people, the Chair & Vice Chair of Studley Parish Council, Chair of Finance and Chair of Staffing will get together to make any major decision or any payments that is out of the ordinary.

11. Approve accounts for payment

11 th Nov 2020	Supplier	Description of service/ Goods	Cheq No	Total Cost
	TRBL Poppy Appeal	Poppy Wreath for PC	995	20.00
	D Homer	Grave digging for plot 1574B- 6Oct 2020	996	270.00
	WALC	Training for Councillor M Osborne	997	30.00
	HMRC	HMRC	998	1100.62
	Warwickshire Pensions	Pensions	999	1075.22
	GS Adams	Street Lighting Maintenance for Sept	000	553.93
	Boxer Enterprise	Monthly charge to cover website hosting and maintenance	001	60.00
	Boxer Enterprise	1 month window PC or laptop support up to 5 computers	001	108.00
	Lighting & Illumination	Battery operated lights for Barley Mow Roundabout. Studley Christmas Light to reimburse SPC	002	204.00
	Lyreco	Stationaries	003	66.98
	CTKT T/as Studley Lawns and Gardens	Grounds maintenance for Studley Cemetery	004	690.00
	J Vale	Grounds maintenance	005	847.50
	P A Janes	1 month litter pick at Crooks Lane Recreational Ground	006	400.00
	PA Janes	1 month litter pick Pool Road car park for Saturday & Sunday	007	72.00
	PA Janes	Empty Soil skip at cemetery on 21 st Oct 2020	007	140.00
	PA Janes	Empty skip at cemetery on 22 nd Oct 2020	007	140.00
	P A Janes	Purchase chair castor wheels	007	10.00
Additional Payments to by Authorised				
	Agrostis Turf Consultancy Ltd	SS&SC Feasibility Appraisal- Brickyard Lane – visit undertaken by Dr Tim Lodge on 19th Aug 2020	008	1134.00
	Agrostis Turf Consultancy Ltd	SS&SC- Natural Turf PQA. Visit undertaken by Dr Tim Lodge on 19 th August 2020	008	917.40
	PA Janes	Remove fencing to cemetery to create opening for access for vehicle. Remove 45 tons of built up soil and take to local farm and Station Road Allotments to dispose. Level land to match existing levels up right existing fencing with new steel supports bolted to fencing and concrete into ground re fit existing fencing used for vehicle access and bolt together so can be used again in needed as per conversation. Materials and labour	009	2950.00
	GS Adams Ltd	To replace faulty lantern with new LED lantern – re Morgan Close	010	459.00

	AquaAid &(Midlands & South Wales)	Sanitisation of the water cooler dispenser	011	24.00
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Cllrs B Crow informed Council that he and the Burial Committee have done the village inspection for the cemetery and the fence has not been made good following the soil removal. He would like payment to be deferred. Cllr B Dixon informed Council that the contractor has not cleared up the soil tipped on the grass and did not tidy up the area where the soil pile was removed.

Proposed Cllrs Mrs S Redman, seconded M Fox, voting unanimous to defer payment of cheque 009 until Cllrs A Smith & C Summers are satisfied that the job is completed as set out in the scope of work.

Cllr Mrs J Beard would like further details from the contractor for cheque 007 before releasing for payment.

Proposed Cllrs Mrs S Redman, seconded C Summers, voting unanimous to approve all payments except for cheque 007 & 009 to be held back.

12. Date of the next meeting 25th November 2020

Meeting closed: 8:20 pm