



## **STUDLEY PARISH COUNCIL**

### **GRANTS FUND**

The Parish Council aims to involve the community in identifying local needs and will endeavour to facilitate and collaborate with partner organisations in assisting community or voluntary organisations, or even individuals with projects and initiatives that are of benefit to the community.

The Grants Fund has been established using public money and applicants are requested to note that all applications will be considered openly and transparently by the Council's Grants Committee. The amount of funding allocated to successful applications will be published and appear on the Council's website.

Applications will be assessed in accordance with the following criteria:

- To Promote a vibrant, active and sustainable community
- To contribute to the development of facilities in the community
- To benefit other residents in the community (not individuals)
- To be awarded to "not for profit" organisations or voluntary community groups

In particular projects will be considered that achieve one or more of the following:

- Address problems of social deprivation, disadvantage etc.
- Degree of community development/public involvement
- Impact on crime and disorder
- Services for youth/the elderly
- Leisure and community activities
- Improve the physical environment
- Equal opportunities
- Partnership working and collaboration
- Support of services for the residents of Studley
- Sustainability

Few applications will meet all the above criteria but those that can demonstrate at least some of them, are likely to receive favourable consideration.

Successful applicants may be expected to provide the Parish Council with an assessment of the project or initiative. This can be in the form of a written statement, or a short verbal presentation to the Grants Committee. A completion report or verbal feedback will also be required once the project is completed.

## **GENERAL GUIDANCE NOTES**

- 1) Applications should be made for projects which will be of benefit to the community within the Studley Parish Boundary.
- 2) Applications will not be considered from applicants outside Studley Parish boundary.
- 3) Applications will not be considered for repairs or improvements to the fabric and / or infrastructure of a building.
- 4) Applications from individuals will be considered providing the applicant can demonstrate that their project or initiative will benefit the wider community or organisation of which they are a member, and not just the individual concerned.
- 5) Applications for one-off projects will usually amount to no more than £500.00. Exceptional grants above that figure, which will usually require on-going funding, will only be considered if there is a sustainability and future funding plan.
- 6) Where a project or scheme is subject to applications to other funding sources i.e. lottery, other local authority, the application must be supported by appropriate details of other potential funding revenue.
- 7) Projects will not be funded if they are eligible for funding through conventional statutory means by a local authority or agency, unless there is evidence that the service is to be cancelled or reduced. The Parish Council will require confirmation of matched funding or an agreement with other agencies to meet on-going costs after the initial contribution from the Parish` Council. Where this is the case, applications should be supported with details of third party funding.
- 8) Preferably, applications should be supported with accounts of the relevant organisation for a period of two financial years prior to the date of application. If you do not have audited accounts, your grant will need to be supplemented by a current business plan and administered or supported by an established organisation, to whom the grant will be paid on your behalf.
- 9) Applications will only be considered for 'not for profit' organisations.
- 10) Applications must be made on the relevant application form.

**Completed application forms and any supplementary sheets should be sent to the address below.**

**If you require assistance completing your grant application, please contact:-**

**Parish Clerk, Parish Office, The Village Hall, High Street, Studley, B80 7HJ.**

**Telephone:- 01527 853204**

**or Email:- [clerk@studleyparishcouncil.org.uk](mailto:clerk@studleyparishcouncil.org.uk)**