

STUDLEY PARISH COUNCIL
GRANTS APPLICATION FORM

Please read the guidance notes before completing the application form.

If you need assistance in completing your grant application, please contact The Parish Clerk. Tel: 01527 853204

E-mail: clerk@studleyparishcouncil.org.uk

Ref	Description	Detail
1	Name or organisation	
2	Contact details of applicant Including full postal address, telephone number and e-mail address	
3	Project title	
4	Description of Project Type of project and what it is for e.g. The Provision of weekly arts led sessions for adults with learning difficulties.	
5	Funding Required Please provide an itemised breakdown of how the money will be spent, on a separate sheet, if necessary	Total amount applied for £
6	Cheque payable to whom Name of organisation or group, not an individual	
7	Partner organisations or other groups involved. Please give details of other funding agencies, either actual or potential, who are involved in this project, on a separate sheet if necessary	

8	Evidence of benefit to the community Please indicate the target group which will benefit, and what problem or need the project will address	
9	Who will monitor the project? (control of budget) Who will be responsible for managing and administering the project?	
10	How will the project be monitored and evaluated?	
11	Timetable for implementation (approximate dates)	Implementation: Completion:
12	Sustainability State the plans you have for ongoing projects beyond the period supported by the Parish Council grant	

- If you consider any of the above questions are not applicable to your project, please feel free to say so.
- It is incumbent on the applicant to advise the council of any grant that may be awarded from other agencies after its submission of an application for grant to the Parish Council
- Any grant awarded from the Parish Council may be rescinded if knowledge of other grant applications is withheld from the council.

Signature of Applicant

Date

Application assessment will be conducted in open session with outcomes published. Council will only use personal information supplied in relation to this application for this purpose and will only hold your information for as long as necessary to fulfil that purpose. Council will not pass your information to any other parties