

Studley Parish Council

Minutes of the Parish Council meeting held in the Council Chamber, Studley Village Hall on 17th April 2018 at 7:30 pm.

1. Chairman declared the meeting open.

Present

Chair Cllr. P Beaman, Vice- Chair Mrs S Redman, Mrs J Beard, A Smith, B Dixon, Mrs M Rickhards, C Summers, N Edden , E Holder, J Bacon & Mrs S Crofts

In attendance

Parish Clerk, Mrs L Gailey, Assistant Clerk, Mrs L Stanton, County Cllr C Rickhards, District Cllr Mrs H Wright, 5 members of public & 1 member of press- Redditch Standard- Mr Ross Crawford -Paul

2. To receive Apologies for Absence

District Cllr J Kerridge

3. To consider acceptance of Apologies

N/A

4. Declarations of Interest.

- **To receive declaration of interest from Councillors on items on the agenda.**
- Non- Registerable interest- Cllrs P Beaman & N Edden planning application 18/00517/FUL: 2 Avalon Manor Mews.
- **To receive written request for dispensation for disclosable pecuniary interest (if any)**
- **To consider any request for dispensations as appropriate.**
- **Proposed Cllrs Holder, seconded Mrs S Crofts, voting unanimous to accept non-registerable declaration of interest from Cllrs P Beaman & N Edden.**

5. Public Forum

- Mr Higgins updated Council on the research that he has carried out on the paint that can be used on the active surface for the skate ramp. He has also obtained some quotes for re-painting the active surface of the skate ramps. Quotes will be forwarded to the Clerk.

6. Update from The Studley Parish Neighbourhood Plan Steering Group

The Chair of the Steering Committee, Cllr P Beaman informed Council that the public open day will take place on Saturday 23rd June 2018 from 12 noon – 4 pm at Studley Village Hall. The Chairman hopes that all County, District & Parish Councillors will attend.

7. To pass minutes of the last meeting.

- 20th March 2018
 - 3rd April 2018
- Proposed Cllrs E Holder, seconded N Edden, voting unanimous for the above minutes to be signed as true record of the meetings.**

8. Matters Arising (for information only)

Clerk reported the response from SDC regarding minutes of the Cabinet meeting on the Co-op;

SDC response: “ The Minutes of the 12th March 2018, were confirmed at this meeting this meeting as true and accurate record of the meeting. However, the present time actions which were promised were currently taking place. (Copy of the email has been included in the SPC

9. Items for Discussion

Min: 1 Parish Councillor Casual Vacancy

Proposed Cllrs P Beaman, seconded Mrs M Rickhards that the position will be advertised immediately. The Parish Council preferred that the position to be filled by co-option rather than having the expense of a costly election. The casual vacancy is only for a 12 months period as there will be an election for Parish Councillors next May.

Min: 2 Approval for Mr Mike Redman to be second representative for Studley Parish Council on the SS&SC Management Committee.

Proposed Cllrs E Holder, seconded Mrs S Crofts, voting 10 for, 1 abstention to approve Mr Mike Redman to be second representative for Studley Parish Council on the SS& SC Management Committee.

Min: 3 Ratification of Finance Report from RFO for the period of 1st April 2017- 31st March 2018.

Proposed Cllrs Mrs S Redman, seconded P Beaman, voting unanimous for Council to accept recommendation from the Finance Committee for the approval of the Finance Report from the RFO. (Responsible Finance Officer) (Reported circulated by email to all Parish Councillors)

Proposed Cllrs Mrs S Redman, seconded A Smith, voting unanimous for Council to accept the recommendation from the Finance Committee for the approval of the ear marked reserves of £69,109.

Min: 4 Ratification of Environment Committee for the revised quotation for proposed play equipment and quote for new tarmac paths.

Proposed Cllrs J Bacon, seconded Mrs S Crofts, voting unanimous for Council to accept the recommendation from the Environment Committee for the approval of the revised quotation for £34,001.86 for the proposed new play equipment.

Proposed Cllrs J Bacon, seconded A Smith, voting unanimous to accept recommendation from the Environment Committee to award the contract for the new tarmac path leading to the proposed children play and the resurfacing of the existing to MacDonald Surfacing.

Cost for new tarmac path	£5,414.40
Cost for resurfacing of the existing paths	£4,301.47

Min: 5 Request from Co-op Planning Manager for a meeting with the Chairman of Studley Parish Council, District Cllrs Mrs H Wright and J Kerridge

Proposed Cllrs P Beaman, seconded Mrs S Crofts, voting unanimous for Cllrs P Beaman and C Summers to be the representative of the Parish Council with the Planning Manager of the Co-op. Cllr P Beaman did not want to meet with the planning manager of the Co-op without another Parish Councillor present.

Min: 6 Studley Fairtrade Status renewed for 2018-2020

Min: 7 Six months review anti-graffiti surface on Skate park

Proposed Cllrs E Holder, seconded Mrs M Rickhards, voting unanimous for the following action to be taken for the skate park;

- To repaint active surface of the skate ramps with the most suitable slip resistant paint.**
- Agree procedure to be put in place for any further incidents of graffiti.**

10. Planning Applications for consideration

- 18/00856/FUL: Mr Paul Smith, 53A Bromsgrove Road, Studley, B80 7PE
- Proposed: Front extension for new entrance hall and toilet, alterations to windows to form new bedroom and replacement bay window to lounge. Internal alterations and removal of conservatory.
- **Proposed Cllrs E Holder, seconded Mrs M Rickhards, voting unanimous to have No Objection for this application.**

- 18/00983/FUL: Mr Paul Davies, 4 Knottesford Close Studley, B80 7RL
- Proposed front porch and new pitched roof to existing front extension.
- **Proposed Cllrs P Beaman, seconded E Holder, voting unanimous to have No Objection for this application.**

- 18/00517/FUL: Mr & Mrs D Lees, 2 Avalon Manor Mews, Manor Road, Studley, B80 7PR
- Proposed retrospective consent for existing stable and feed store and change of use of land from agricultural to equestrian use.
- **Proposed Cllrs E Holder, seconded J Bacon, voting 8 for, 1 against, 2 abstentions to have No Objection for this application.**

11. Committee Reports

- 14th March 2018- Notes of Burial Committee Meeting
- **Proposed Cllrs B Dixon, seconded J Beard, voting unanimous to approve the notes of meeting as true record of the meeting.**
- 3rd April 2018- Notes of Environment Committee Meeting
- **Proposed Cllrs J Bacon, seconded Mrs M Rickhards, voting unanimous to approve the notes of meeting as true record of the meeting.**
- 3rd April 2018- Notes of Finance Meeting
- **Proposed Cllr Mrs S Redman, seconded A Smith, voting unanimous to approve the notes of meeting as true record of the meeting.**
- 10th April 2018- Notes of Environment Committee Meeting
- **Proposed Cllr J Bacon, seconded S Crofts, voting unanimous to approve the notes of meeting as true record of the meeting.**

12. District, County Council & Delegate reports (If any)

County Councillor C Rickhards report;

- **Traffic Light on Alcester Road, Studley-** Highways has now made alteration to the traffic by an extra 2 seconds on red to allow time for pedestrian to cross the busy road. Cllr C Rickhards will continue to argue with highways that the additional 2 seconds alteration on the red light is insufficient time for pedestrians to cross the busy road.
- **Additional Crossing-** The traffic and safety team is looking at the installation of an additional crossing in the vicinity of Needle Close as soon as funding is available.
- **School Crossing Patrol-** Cllr C Rickhards will continue to request for the reinstatement of a School Crossing Patrol for the Alcester Road, Studley.
- Cllr C Rickhards term of office as Chairman of Warwickshire County Council will come to an end on the 15th May 2018

District Councillor Mrs H Wright report;

- **Orbit Housing-** The housing team will be producing self help ideas for their tenants.
- Rent charges will be put on hold for a year.
- Task & Finish Group has agreed to have closer liaison with other agencies and stakeholders on elderly accommodation. The Task & Finish Group has not resolved any of the issues.

- **Co-op Meeting-** District Cllr Mrs H Wright strongly feels the meeting with the Co-op should include all the Parish Councillors.
- **Studley Leisure Centre-** SDC will be putting £600,000 to improve the centre.

Delegate Report- SS & SC

Representative Mr Mike Redman report;

- **Football Matches-** due to prolonged bad weather there have been a number of football matches cancelled as the pitch has been too wet. This has meant a drop in bar takings for some weeks, however Feb/March has seen the bar in credit by £1,000.
- **Central Heating-** money has been put aside for the new central heating which will be going in during April, this should save about £1600 to £1700 per year and should pay for itself in 3 years.
- **Club Car Park-**The company working on Four Acres are using the club car park and in return are paying £700 for 2 advertisement boards around the pitch.
- **Driveway & Drainage-** A considerable amount of work has been done on the drive and the drainage by committee members and other club members, it was discovered that old pipes originally put in were running out under the pitches, new pipes and diversions have been installed and work is still in progress.
- **Loyalty Card-** a future loyalty card scheme is being set up and will shortly be up and running in conjunction with new till system.
- **Website-** The new website is now up and running and is being updated regularly.
- **Pool table-** a pool table has been installed on a trial basis to see if it will be worth keeping financially, if so the SS & SC members may be able to get into next year's league.
- **Defibrillator Training-** The training took place on the 5th April 18. The defibrillator is located outside the club entrance. Mr Rob Underwood conducted the training .
- **Club AGM-** 25th April 2018, 8pm

13. Correspondence

Min: 8 Email – WCC- Principal Transport Planner & Modeller

Min: 9 Letter- SS & SC

Emails from Studley Residents

Min: 10 David Woodrow- Thank you

Min: 11 Callum Shuck- Studley Skate Park

Min: 12 Jack Docherty- Studley Skate Park

Min: 13 Catherin Brehany- Studley War Memorial

Proposed Cllrs P Beaman, seconded C Summers voting unanimous to object to the location used by Niantic for Pokemon Go. The Chairman has written to the company to have the site removed from the game.

Circulation

There were none

14. Approve Accounts for payment

17 th April 18	Supplier	Description of service/ Goods	Cost £	Chq no	Total £
	Studley Village Hall	Council Chamber rent for April, May & June	900.00	424	900.00
	ICCM	ICCM membership renewal	90.00	425	90.00
	Excel Telecommunications	Telecom	102.17	426	102.17
	HMRC	HMRC	964.23	427	964.23
	Warwickshire Pensions	Pensions	1042.21	428	1042.21
	L Gailey	Salary Increment	-	429	-
	L. Stanton	Salary Increment	-	430	-
	PWLB	Loan repayment- SS&SC	6,512.07	DD	6,512.07
	N Power	N Power	3,621.71	DD	3,621.71

Schedule of Direct Debits and Standing Orders for 2018-2019

Name	Detail	Frequency
Information Commissioners Office	Registration fee	Annual
N Power	Streetlight energy	Quarterly
Stratford District Council	Cemetery Rates	Monthly (10 payments)
Shire Leasing	Photocopier rental	Quarterly
Water Plus	Water charges for 2 x Allotment sites	Twice yearly
PWLB	Loan payment for SS&SC (Commences April 2017)	Twice yearly
HMRC	PAYE & National Insurance	Monthly
Warwickshire County Council Pension Fund	Pension Contributions	Monthly
Mrs L Stanton	Salary	Monthly
Mrs L Gailey	Salary	Monthly
Biffa	Bulky Waste	Monthly

Proposed Cllrs Mrs S Redman, seconded Mrs S Crofts, voting unanimous for the schedule of cheques to be approved and signed

16. Date of the next Parish Council Meeting: 1st May 2018

Meeting closed pm