

# Studley Parish Council

Minutes of the Parish Council meeting held in the Council Chamber, Studley Village Hall on Tuesday 17<sup>th</sup> July 2018 at 7:30 pm.

## 1. Chairman declared the meeting open.

### Present

|                             |                      |              |
|-----------------------------|----------------------|--------------|
| Chair - Cllr Mrs S Redman   | Cllr Mrs M Rickhards | Cllr J Bacon |
| Vice Chair – Cllr C Summers | Cllr Mrs S Crofts    | Cllr A Smith |
| Cllr P Beaman               | Cllr Mrs IJ Beard    | Cllr N Edden |
| Cllr E Holder               | Cllr B Dixon         | Cllr M Fox   |

### In attendance

|                            |                            |                     |
|----------------------------|----------------------------|---------------------|
| Clerk – Mrs L Gailey       | County Cllr C Rickhards    | 4 members of public |
| Asst Clerk – Mrs L Stanton | District Cllr Mrs H Wright |                     |
|                            |                            |                     |

## 2. To receive Apologies for Absence

|                          |  |  |
|--------------------------|--|--|
| District Cllr J Kerridge |  |  |
|                          |  |  |

## 3. To consider acceptance of Apologies

n/a

## 4. Declarations of Interest.

- To receive declaration of interest from Councillors on items on the agenda.
- To receive written request for dispensation for disclosable pecuniary interest (if any)
- To consider any request for dispensations as appropriate.  
There were none.

## 5. Public Forum

- Mrs J Summers – Asked Council to re-instate tap at cemetery.  
Matter referred to Burial Committee for consideration at next Burial Committee meeting.

## 6. Update from The Studley Parish Neighbourhood Plan Steering Group

The Chair of the Steering Committee, Cllr P Beaman reported that the Open Day held on 23 June had been well attended and had been a worthwhile exercise.

**Proposed Cllr P Beaman, seconded Cllr B Dixon, voting 10 for and 2 abstentions to call a further meeting of the Parish Council on 24th July 2018 at 8pm to discuss proposed site allocations for housing as put forward by residents on the Open Day.**

## 7. To pass minutes of the last meeting.

- 19<sup>th</sup> June 2018
- **Proposed Cllr P Beaman, seconded Cllr M Fox, voting 10 for and 2 abstentions for the above minutes to be signed as true record of the meetings.**

## 8. Matters Arising (for information only) - None

## 9. Items for Discussion

**Min: 38** Appointment of Parish Council Representative to Redditch Eastern Gateway – SDC Steering Group and Representative on WALC Committee

**Proposed Cllr Mrs S Redman, seconded Cllr N Edden, voting unanimous to appoint Cllr P Beaman as representative on the Steering Group and Proposed Cllr Mrs S Redman seconded Cllr P Beaman, voting unanimous to appoint Cllr N Edden as substitute representative. Cllr P Beaman to review Steering Groups Terms of Reference.**

**Proposed Cllr Mrs S Redman, seconded Cllr C Summers, voting unanimous that Cllr P Beaman continue as the Parish Council Representative on Stratford Area WALC Committee.**

**Min: 39** Siting of Tommy Statue to commemorate 100<sup>th</sup> Anniversary of end of WW1

**Proposed Cllr J Bacon, seconded Cllr M Fox, voting unanimous that subject to the agreement of the Village Hall Management Committee the statue be situated by the side of the flag pole in the Village Hall grounds. The installation to be decided on following receipt of the statue.**

**Min: 40** Commemoration of 100<sup>th</sup> Anniversary of end of WW1

**Proposed Cllr M Fox, seconded Cllr N Edden, Voting unanimous that in principle a combined family event to be held (Parish Council, Studley Sports & Social Club & Studley Royal British Legion) at Studley Sports & Social Club following the Remembrance Day Parade and to donate £200 towards costs.**

**Min: 41** Graffiti update at Crooks Lane Recreation Ground

Clerk reported that there had not been any progress with the police investigation despite CCTV footage being available which identified the vehicle that the offenders had arrived and left in.

**Proposed Cllr Mrs S Redman, seconded Cllr M Fox, voting unanimous that a letter be sent to the Police for them to forward to the company named on the van to ask for something to be done. A further letter of complaint about the lack of action be sent to the Chief Constable.**

**Min: 42** Nominations & voting for Parish Council Chairman's Awards

**Youth Shield – under review**

**Group Award - Millenium Shield – Awarded to Studley Sports & Social Club Management Committee**

**Individual Award - Silver Jubilee Shield – Awarded to Karen Marshall**

**Min: 43** Submissions of nominations for garden frontages

submissions received from Councillors & Residents for judging to take place on 18<sup>th</sup> July 19

**Min: 44** Reminder of date for Chairman's Awards Evening – Saturday 29 September 18

**Min: 29** Skip update for Station Road Allotments

A proposal and 2 amendments were considered. The amendments were not carried forward.

**Proposed Cllr Mrs S Redman, seconded Cllr Mrs S Crofts, voting 5 for, 3 against and 4 abstentions that Council are prepared to fund out of the allotment maintenance budget 50% of the cost of a skip as a gesture of goodwill with the remainder being funded by the Allotment Association.**

**Min: 45** Serious drug abuse issue on the Studley Sports & Social Club land next to the path that backs onto the old Victoria Works

**Proposed Cllr M Fox, seconded Cllr N Edden, voting unanimous that**

- **Clerk contact Drug & Alcohol Abuse Service to seek support from them.**
- **Clerk to write to Chief Constable to highlight increase in drug abuse in Studley and copy in to MP Nadhim Zahawi.**

**10. Committee Reports – there were none**

**11. District, County Council & Delegate reports (If any)**

**District Cllr Mrs H Wright reported that :-**

- She had observed and challenged children climbing all over the Millenium Gate which leads into Crooks Lane recreation ground. Would like Council to erect a notice on gate.
- 1 in 5 commercial properties in Studley are food takeaways. She has put forward a suggestion to SDC that they review policy on vacant shop usage and consider reversion of empty properties that cannot be let as anything other than a food takeaway to residential property.
- The Joint Strategic Needs Assessment – recommends all Cllrs read this document.
- Co-op site – Informed that Co-op store will be refurbished next year and site put up for sale. Cllr Wright has gone back to SDC and ensured that the process to compulsory purchase the site will be instigated and timetable adhered to as previously agreed if no real progress is made.

**County Cllr C Rickhards reported that :-**

- Recommendations have been made to address every single area of social isolation.
- Reminder that the deadline for the Members Grant of £6k is 5pm on 31 August 2018.
- Action is being taken to address the parking situation in Allen Close.
- Amendment being made to planning application for old fire station in Bell Lane for 6 additional units.
- Modelling for roads should be finalised in autumn and may then qualify for funding within the Major Roads Network scheme.
- Confirmation has been received that all of the roadway by the parish cemetery is part of the D roads network and will be included in the resurfacing schedule by WCC.

**District Cllr J Kerridge sent in a written report as follows:-**

- The steering group for the Eastern Gateway Development.
- The Millenium Square area redevelopment opportunity – seeking Council's ideas and suggestions and encouraging a PC representative to sit on a steering group.
- The Joint Strategic Needs Assessment – Council will be asked to comment and promote this in their area.

**Delegate Report-** there were none

**13. Correspondence**

**Min: 46** Reminder – public exhibition for Porthaven Care Homes (Namco Site) Wednesday 18<sup>th</sup> July 2018 2.30pm to 7pm in Council Chamber, Studley Village Hall.

**Circulation - None**

**14. Approve Accounts for Payment**

- **Voting unanimous to confirm approval of accounts for payment dated 3<sup>rd</sup> July 2018 by email majority.**

| 3 <sup>rd</sup> July 2018 | Supplier                           | Description of service/ Goods   | Cost £  | Chq no | Total £ |
|---------------------------|------------------------------------|---|---------|--------|---------|
|                           | GS Adams                           | <ul style="list-style-type: none"> <li>Replacement of street lantern- Outside 3 Albury Road.</li> <li>To replace 35w SOX lantern with a new 30W LED lantern with dimming</li> </ul>                           | 459.60  | 468    | 459.60  |
|                           |                                    | <ul style="list-style-type: none"> <li>Replace of street lantern- outside 2 Corbizum Avenue.</li> <li>To replace 35w SOX lantern with a new 30W LED lantern with dimming</li> </ul>                           | 459.60  | 468    | 459.60  |
|                           |                                    | <ul style="list-style-type: none"> <li>Replacement of street lantern- No 2 &amp; 5 Foster Avenue.</li> <li>To disconnect 2x 35w SOX lanterns and replace with 2 x 30w LED Lanterns with dimming.</li> </ul>   | 919.20  | 468    | 919.20  |
|                           |                                    | <ul style="list-style-type: none"> <li>Replacement of street lantern- No 1&amp; 2 Middlemore Close.</li> <li>To disconnect 2x 35w SOX lanterns and replace with 2 x 30w LED Lanterns with dimming.</li> </ul> | 919.20  | 468    | 919.20  |
|                           |                                    | <ul style="list-style-type: none"> <li>Replacement of street lantern- No 1 &amp; 2 Stapleton Close.</li> <li>To disconnect 2x 35w SOX lanterns and replace with 2 x 30w LED Lanterns with dimming.</li> </ul> | 919.20  | 468    | 919.20  |
|                           |                                    | <ul style="list-style-type: none"> <li>Replacement of street lantern- No 3 &amp; 4 Stapleton Road.</li> <li>To disconnect 2x 35w SOX lanterns and replace with 2 x 30w LED Lanterns with dimming.</li> </ul>  | 919.20  | 468    | 919.20  |
|                           |                                    | <ul style="list-style-type: none"> <li>Replacement of street lantern- No 3 &amp; 4 Toms Town Lane.</li> <li>To disconnect 2x 35w SOX lanterns and replace with 2 x 30w LED Lanterns with dimming.</li> </ul>  | 919.20  | 468    | 919.20  |
|                           |                                    | Total   |         |        | 5515.20 |
|                           | Stratford on Avon District Council | Replacement damaged rubbish bin on Alcester Road  | 200.00  | 469    | 200.00  |
|                           | Studley Community Library          | Grant for Quarterly Rent ( July, August & September)  | 1250.00 | 470    | 1250.00 |
|                           | GS Adams                           | <ul style="list-style-type: none"> <li>Replacement of street lantern from Albury Road to Alcester footpath.</li> <li>To disconnect 1 x 35 W SOX lantern and replace with 1 x30W LED</li> </ul>                | 459.60  | 471    | 459.60  |

|                               |                            |  |                           |     |         |
|-------------------------------|----------------------------|--|---------------------------|-----|---------|
| <b>3<sup>rd</sup> July 18</b> |                            | Lantern with dimming.  | -                         | -   | -       |
|                               |                            | <ul style="list-style-type: none"> <li>Replacement of street lantern Outside no 8 New Road</li> <li>To disconnect 1 x 35W SOX lantern and replace with 1 x 30W LED lantern with dimming.</li> </ul>  | 459.60                    | 471 | 459.60  |
|                               |                            | <ul style="list-style-type: none"> <li>Replacement of street lantern Outside no 14 Station Road</li> <li>To disconnect 1 x 35 W SOX lantern and replace with 1 x30W LED</li> </ul>   | 459.60                    | 471 | 459.60  |
|                               |                            | <ul style="list-style-type: none"> <li>Street lighting maintenance for the Month of June</li> </ul>  | 553.93                    | 471 | 553.93  |
|                               |                            | <b>Total</b>   |                           |     | 1932.73 |
|                               | Stratford District Council | Contribution to CCTV monitoring for Studley (period of 1 <sup>st</sup> July 18- 30 <sup>th</sup> June 2019)  | 2000.00                   | 472 | 2000.00 |
|                               | PSW Paper & Print          | SNDP Boards for open day   | 180.38                    | DC  | 180.38  |
|                               | Post Office Ltd            | 12 books of 2 <sup>nd</sup> Class Stamps   | 34.80                     | DC  | 34.80   |
|                               | J Vale                     | <ul style="list-style-type: none"> <li>Mowing</li> <li>Railway Inn x 2</li> <li>Corbizum Avenue x2</li> <li>Village Hall x2</li> <li>Crooks Lane Rec x 2</li> <li>Brickyard Lane Rec x 2</li> <li>Graveyard Strimming around graves</li> <li>Strimming over Graves</li> </ul>                              | 1465.00                   | 473 | 1465.00 |
|                               | J Vale                     | <ul style="list-style-type: none"> <li><b>Hedge Cutting &amp; Strimming</b></li> <li>Hardwick Lane- 2 hrs</li> <li>Village Hall – 1 hr</li> <li>Studley Nature Reserve- cut hedge bushes</li> <li>Graveyard- cutting down dangerous branches, overgrown weeds – 1.5hrs</li> <li>Empty Dog bin</li> </ul>   | 147.50                    | 473 | 147.50  |
|                               |                            | <ul style="list-style-type: none"> <li>Total cost including vat @ £322.50</li> </ul>   |                           |     | 1935.00 |
|                               | P A Janes                  | <ul style="list-style-type: none"> <li>Monthly litter pick for June – Crooks Lane Rec &amp; litter pick Pool Road car park at weekend</li> <li>Watering avenue of Hazel Trees in Crooks Lane Rec 3 x</li> <li>Removing weeds and grass around The base of the Hazel trees. Top up With compost.</li> </ul> | 405.00<br>30.00<br>140.00 | 474 | 575.00  |
|                               |                            | <ul style="list-style-type: none"> <li>Cut down over hanging branches by</li> </ul>  |                           |     |         |

|  |           |  |       |     |       |
|--|-----------|--|-------|-----|-------|
|  | P A Janes | Pathway gate & re-hang pathway gate<br>With new hinges cost include<br>Material and labour | 95.00 | 474 | 95.00 |
|--|-----------|--|-------|-----|-------|

|                  |                      |   |                  |     |             |
|------------------|----------------------|---|------------------|-----|-------------|
| <b>3 July 18</b> | P A Janes            | <ul style="list-style-type: none"> <li>Remove old play equipment from Crooks Lane Recreational Ground. Delivery equipment to SSSC</li> <li>Remove rubber matting and dispose of rubber matting at cemetery skip</li> <li>Level existing hardcore and erect Safety Fencing cost includes material and labour.</li> </ul> | 1350.0<br>0      | 474 | 1350.0<br>0 |
|                  | P A Janes            | <ul style="list-style-type: none"> <li><b>Skate Park</b></li> <li>Remove all paint from flat areas of ramps using paint stripper and a gas torch &amp; prime surface area for painting<br/>Cost include material &amp; labour</li> </ul>  | 3646.0<br>0      | 474 | 3646.0<br>0 |
|                  | P A Janes            | <ul style="list-style-type: none"> <li><b>Dunstall Allotment</b></li> <li>Supply and install new stand pipe water tap with isolation valve materials and labour</li> </ul>  | 45.00            | 474 | 45.00       |
|                  |                      | <b>Total</b>  |                  |     | 5711.0<br>0 |
|                  | Lyreco UK Ltd        | Office Stationeries   | 194.60           | 475 | 194.60      |
|                  | Boxer Enterprise Ltd | <ul style="list-style-type: none"> <li>Monthly Support for Window PC Support for up to 5 computers</li> <li>Monthly charge for website development</li> </ul>   | 120.00<br>166.00 | 476 | 286.00      |

**Proposed Cllr Mrs S Redman, seconded Cllr Mrs S Crofts, voting unanimous for the schedule of cheques dated 17<sup>th</sup> July 2018 to be approved and signed**

| <b>17<sup>th</sup><br/>Jul 18</b> | <b>Supplier</b>                   | <b>Description of service/<br/>Goods</b>   | <b>Cost £</b> | <b>Chq no</b> | <b>Total £</b> |
|-----------------------------------|-----------------------------------|--|---------------|---------------|----------------|
|                                   | Pest Control Services             | Treatment of wasp nest in Recreational Ground  | 40.00         | 477           | 40.00          |
|                                   | HMRC                              | HMRC   | 995.53        | 478           | 995.53         |
|                                   | Warwickshire CC                   | Pensions   | 1063.00       | 479           | 1063.00        |
|                                   | Excel Telecommunications          | Telecom  | 101.09        | 480           | 101.09         |
|                                   | PA Janes                          | Apply 2 coats top coat paint to skate park primed areas. Make good and touch up anti graffiti to sides of skate park ramps | 1050.00       | 481           | 1050.00        |
|                                   | Discount Body Panels Midlands Ltd | 48 ltr of Gravitex paint for repainting the skatepark  | 402.62        | DC            | 402.62         |
|                                   | Redditch Skip                     | Skip Hire  | 412.80        | 482           | 412.80         |
|                                   | Aqu Aid                           | Water & maintenance of water Cooler  | 29.99         | 483           | 29.99          |
|                                   | Biffa Municipal                   | Bulky waste for June   | 565.16        | DD            | 565.00         |
|                                   | Ebuyer.com                        | 2 sets of speakers for desktop computers in PC office  | 52.84         | DC            | 52.84          |

**16. Date of the next Parish Council Meetings:  
Tuesday 24<sup>th</sup> July 2018 & Tuesday 7<sup>th</sup> August 2018.**

**Meeting closed 9.45 pm**