

Studley Parish Council

Minutes of the Parish Council meeting held in the Council Chamber, Studley Village Hall on 18th September 2018 at 7:30 pm.

1. Chairman declared the meeting open.

Present

Chair – Cllr Mrs S Redman	Cllr S Summers	Cllr J Bacon
Cllr P Beaman	Cllr Mrs M Rickhards	Cllr A Smith
Cllr Mrs S Crofts	Cllr N Edden	Cllr B Dixon
Cllr Mrs IJ Beard	Cllr M Fox	

In attendance

Clerk – Mrs L Gailey	County Cllr C Rickhards	1 member of press
Asst Clerk – Mrs L Stanton		4 members of public

2. To receive Apologies for Absence

Cllr E Holder & District Cllr Mrs H Wright

3. To consider acceptance of Apologies

Proposed Cllr P Beaman, seconded Cllr N Edden, voting unanimous to accept apologies.

4. Declarations of Interest.

- **To receive declaration of interest from Councillors on items on the agenda.**
- Cllrs Mrs S Redman, P Beaman & M Fox – Item 15 on agenda
- **To receive written request for dispensation for disclosable pecuniary interest (if any)**
- **To consider any request for dispensations as appropriate.**
- There were none.

5. Public Forum

- Mr J Dobson asked Council if they were in favour of bring a Mop Fair back to Studley – Mr Dobson would need to identify a suitable site and date and bring back to Council for consideration.
- Ms Y Corrie raised concern about a piece of land owned by Orbit Housing in Eldorado Close that was unkempt. She requested Council ask Orbit to clean up the land and continue to keep it clean and tidy.

Whilst Council cannot make decisions on matters raised in public forum the Clerk was asked to write to Orbit and District/County Cllrs in support of Ms Corries concerns to how the area is currently being used.

6. Update from The Studley Parish Neighbourhood Plan Steering Group

Cllr P Beaman informed Council that the draft questionnaire v.17 will be formalised by the steering group on 1st October 18. It will then be submitted to SDC for a final check before formal approval by the Parish Council. It will then be printed and distributed during October 18.

7. To pass minutes of the last meeting.

- 21 Aug 2018
- 4 Sept 2018

Proposed Cllr P Beaman, seconded Cllr Mrs S Crofts, voting unanimous for the above minutes to to be signed as true record of the meetings.

8. Matter Arising (For Information only).

There were none.

9. Items for Discussion

Min: 57 Conclusion of Annual Governance and Accountability Return 2017-18

Clerk confirmed that the Annual return had been signed off by the external auditors PKF Littlejohn LLP on 9th September 2018 with no issues raised.

Min: 58 Renewal of Parish Council Insurance Policy 2018-19

Proposed Cllr Mrs S Redman, seconded Cllr C Summers, voting unanimous to accept the quote from Hiscox and to enter a long term agreement for 3 years.

Min: 59 Studley Sports & Social Club – Brickyard Lane Recreation Ground Site Refurbishment

Proposed Cllr Mrs S Redman, seconded Cllr P Beaman, voting unanimous for approval for Feckenham FC & SS&SC to have the water and electricity reconnected at the site and to upgrade the container. All work will be appropriately certified on condition that the Parish Council inspect the work immediately after completion. All costs will be met by SS&SC.

10. Planning Applications for consideration

- DISC/00421/18: Warner Leisure Hotel, Studley Castle, Castle Farm Road, Studley B80 7AJ
- Discharge of Condition 8 Landscape Features of Listed Building Consent 17/02569/LBC

Proposed Cllr P Beaman, seconded Cllr Mrs S Redman, voting unanimous to object to the removal/discharge of Condition 8 because of concerns that there will not be any control to safeguard the character and setting of the heritage asset.

Council requires confirmation from the officers at SDC that the condition has been discharged in accordance with policy CS.8 (if report affirms above Council will withdraw proposal

- 18/02446/FUL: Mr & Mrs Bhogal, 28 Node Hill, Studley B80 7RG
- Rear kitchen and family room extension

Proposed Cllr P Beaman, seconded Cllr J Bacon, voting unanimous to record No Objection.

- 18/02240/FUL: Mr & Ms A Thomas, 172 Alcester Road, Studley B80 7NY
- Rear single storey extension

Proposed Cllr P Beaman, seconded Cllr N Edden, voting unanimous to record No Objection

11. Planning Decisions Received

- 18/02098/LDE: Mr Charles Fortey, 124 St Judes Avenue, Studley B80 7JD
- Certificate of Lawful Existing Use or Development

12. Notification of Planning Appeals & Planning Committee Meeting

- 17/01339/FUL APP/J3720/W/18/3197443
- Mrs K Walters, Brickyard Lane, Studley B80 7EE
- The appeal is dismissed

13. District, County Council & Delegate Reports.

- County Cllr C Rickhards reported the following:-
- Allen Close - Orbit Housing have pledged to install signs stating residents only parking and yellow lines on road
- County Councillor Grant scheme extended – get applications in quickly
- Road around Studley – consideration is being given to installing average speed cameras along length of A435 Mappleborough Green to Alcester.
- Proposal for Village Square, Studley – relevant officers at County have confirmed that the idea had been submitted but there had been no further communication. Officers had not expressed any favourable comment on the matter
- Loneliness & Social Isolation – presented proposals to Cabinet which have been accepted

Delegate Reports

- Studley Sports & Social Club - delegate report (M Redman) circulated to councillors
Cllr E Holder has resigned as delegate. Council record their thanks to him for his contribution
- Studley Allotment Association – Clerk reported that the inaugural meeting of the Assoc had taken place with Officers elected. Clerk represented Council at meeting

14. Committee Reports

Min 60: Proposed Cllr Mrs S Redman, seconded Cllr P Beaman, voting unanimous that a review of the following had taken place:-

Internal Audit Report 2017-18

2018-19 Review Financial Risk Register, Asset Risk Register, Annual Investment Strategy and List of Priorities

Min 61: Proposed Cllr Mrs S Redman, seconded Cllr J Bacon, voting unanimous that the 4 Quarterly interest payments from CCLA be ringfenced for work that needs to be carried out on land that abuts on to Council managed land.

Min 62: Proposed Cllr Mrs S Redman, seconded Cllr J Bacon, voting 9 for and 2 abstentions that the proposed amendments to the Council Website be authorised

Min 63: Proposed Cllr P Beaman, seconded Cllr C Summers, voting unanimous that Council issues a residents' permit to prove residency in Studley & Sambourne Parishes when accessing the Bulky Waste service. Permit to be issued in Autumn 2018 edition of Studley Voice and will expire at end of May 2021

Min 64: Average Speed Camera Installation - Proposed Cllr P Beaman, seconded Cllr M Fox, voting unanimous that Council writes to Nick Dauncey- Principal Transport Planner at WCC to say we support the scheme and ask that it includes both the A435 and A448 from Mappleborough Green to Alcester including Studley

Min 65: Major Roads Network – Proposed Cllr P Beaman, seconded Cllr N Edden, voting unanimous that Council write to the leaders of Warwickshire & Worcestershire County Councils, Nick Dauncey, N Zahawi MP, Rachel Mclean MP, Sajid Javid Home Secretary,

Matt Hancock- Secretary of State for Health, Stratford District and Redditch and Bromsgrove Borough Councils to ask that they put their efforts into promoting a scheme to alleviate the severe traffic problems faced by residents of Studley, Mappleborough Green and Coughton along the A435.

Reference in the letter the AQM, the report of the inspector who revoked the bypass proposal and the last transport study carried out through Studley.

Min 66: Proposed Cllr P Beaman, seconded Cllr M Fox, voting unanimous that Studley Parish Council considers the idea of creating a Village Square to be of considerable interest, but without significant investment by WCC and SDC we do not see how the proposal could be brought to fruition.

For this project to be viable it would be necessary for the Parish Council to invest a considerable amount of time and money into it, which would impact on the other work the Council is involved in, and would require a loan or other financial commitment.

As there does not appear to be a willingness from WCC or SDC to invest resources, into pursuing such a scheme, and there does not appear to be any time restraint on developing a proposal, we think it would be more democratic to consult with residents to gauge their level of support, so we have a mandate to invest resources into this scheme.

We have therefore asked the Studley Neighbourhood Plan Steering Group to include a question about the proposal in the questionnaire that is due to go out to residents, and then, depending on the feedback from residents, develop a policy that addresses the outcome of that question. That policy would have to go out to a Public Referendum that if supported would give the Parish Council a mandate to invest in the project.

- **Notes of Finance Committee – 3 August 2018**
- **Notes of Staffing Committee – 8 August 2018**
- **Notes of Strategic Planning Committee – 4 Sept & 11 Sept 2018**
- **Notes of Environment Committee – 18 Sept 2018**

Proposed Cllr J Bacon, seconded Cllr B Dixon, voting unanimous for the above notes of meeting to be signed as true record of the meetings.

15. Correspondence

Min 67: Graham Lowther – The Parenting Project

Council resolved to invite Graham Lowther to a forthcoming Parish Council Meeting

Min 68: K Hunt – new children’s play area

Proposed Cllr J Bacon, seconded Cllr B Dixon, voting unanimous that a response be sent to K Hunt as agreed at the meeting of the Environment Committee on 18 September 2018.

Min 69: H Gentry, Studley Baptist Church – setting up a dementia group

Council resolved that a reply would be sent indicating that the Parish Council would be interested in exploring the possibility and that Cllrs E Holder & Mrs S Crofts would represent Council.

Circulation

Min 70: Clerk & Councils Direct – Sept 2018

Min 71: The Clerk – Sept 2018

Min 72: ICCM The Journal – Autumn Edition

16. Approve Accounts for payment.

18 Sept 18	Supplier	Description of service/ Goods	Chq no	Total £
	B Constantine	Replacement Boiler Control Panel	506	1008.00
	Warkwickshire Pension Fund	Pension Contributions	507	1063.00
	HMRC	PAYE & N/I	508	995.73
	Came & Co	Council Insurance Policy Renewal	509	2128.10
	PKF Littlejohn	External Audit Fee	510	720.00
	Excel Communications	Telephone & Internet	511	99.14
	Cancelled		512/13/14	-
	Michael Reddy	Toastmaster – Awards Evening	515	80.00
	Paul Rushworth	Entertainer – Awards Evening	516	450.00

Proposed Cllrs C Summers, seconded Mrs M Rickhards, voting unanimous to approve accounts for payment.

14. Date of next meeting 2nd October 2018

Meeting closed 9.17 pm