

Notes from the meeting of Studley Neighbourhood Development Plan Steering Group (SNDP) held on Monday 3rd September 2018 at 7pm in the Council Chamber, Studley Village Hall

1. Chair - P Beaman opened the meeting and updated the Group on work done so far.

Present:

Parish Cllr P Beaman	G Phillips	P Hunt
Parish Cllr N Edden	F Lambden	R Jarman
Parish Cllr C Summers	H Fletcher	J Ingram
Secretary Lesley Gailey		
In Attendance		

Apologies:

S Marchant		
H Beirne		

2. **Agree Minutes of last meeting** - Minutes of meeting held on 14 August 2018 were unanimously approved.
3. **Update on Working Groups** – no meetings had taken place.
4. **Review of questionnaire following discussions and responses from SDC**
The following amendments to the questionnaire were proposed and agreed:-

- Moving forward Plan to be referred to as Studley Neighbourhood Plan
- Change map to one that is more detailed – **Chair to contact SDC**
- Group to reflect on adding question about parking spaces for developments, to ask how many cars in household and adding a question regarding a mix of retail – **Responses to Chair within 7 days**
- Q9 – Add the word infilling after individual plots
- Q15 – Look at detailing the sites on the map
- Q21 – amend the word “areas” to “ideas” in last sentence
- Q28 - Add option K – Watts Rd on to map
- Q28 - Add school playing fields on to map

It was further agreed that flyers will be distributed and a banner displayed to encourage residents to complete and return questionnaire. A press release will be submitted to local papers.

The Housing Needs Survey was also reviewed and amended.
Both amended surveys will be distributed to the Group.

5. **Confirmation of questionnaire to go to SDC** – Once amendments made questionnaire can be submitted.

6. Next Actions –

- Action points as above in bold
- Group can start populating template (**Neil Pearce to provide template**)
- Group members to look at other Neighbourhood Plans to get ideas for what sort of style Studley NDP will adopt.

7. Date of Next Meeting – To be arranged

Meeting closed 8.30pm