

Studley Parish Council

Minutes of the Parish Council meeting held in the Council Chamber, Studley Village Hall on Tuesday 17th July 2018 at 7:30 pm.

1. Chairman declared the meeting open.

Present

Chair - Cllr Mrs S Redman	Cllr Mrs M Rickhards	Cllr J Bacon
Vice Chair – Cllr C Summers	Cllr Mrs S Crofts	Cllr A Smith
Cllr P Beaman	Cllr Mrs IJ Beard	Cllr N Edden
Cllr E Holder	Cllr B Dixon	Cllr M Fox

In attendance

Clerk – Mrs L Gailey	County Cllr C Rickhards	4 members of public
Asst Clerk – Mrs L Stanton	District Cllr Mrs H Wright	

2. To receive Apologies for Absence

District Cllr J Kerridge		

3. To consider acceptance of Apologies

n/a

4. Declarations of Interest.

- To receive declaration of interest from Councillors on items on the agenda.
 - To receive written request for dispensation for disclosable pecuniary interest (if any)
 - To consider any request for dispensations as appropriate.
- There were none.

5. Public Forum

- Mrs J Summers – Asked Council to re-instate tap at cemetery.
Matter referred to Burial Committee for consideration at next Burial Committee meeting.

6. Update from The Studley Parish Neighbourhood Plan Steering Group

The Chair of the Steering Committee, Cllr P Beaman reported that the Open Day held on 23 June had been well attended and had been a worthwhile exercise.

Proposed Cllr P Beaman, seconded Cllr B Dixon, voting 10 for and 2 abstentions to call a further meeting of the Parish Council on 24th July 2018 at 8pm to discuss proposed site allocations for housing as put forward by residents on the Open Day.

7. To pass minutes of the last meeting.

- 19th June 2018
- **Proposed Cllr P Beaman, seconded Cllr M Fox, voting 10 for and 2 abstentions for the above minutes to be signed as true record of the meetings.**

8. Matters Arising (for information only) - None

9. Items for Discussion

Min: 38 Appointment of Parish Council Representative to Redditch Eastern Gateway – SDC Steering Group and Representative on WALC Committee

Proposed Cllr Mrs S Redman, seconded Cllr N Edden, voting unanimous to appoint Cllr P Beaman as representative on the Steering Group and Proposed Cllr Mrs S Redman seconded Cllr P Beaman, voting unanimous to appoint Cllr N Edden as substitute representative. Cllr P Beaman to review Steering Groups Terms of Reference.

Proposed Cllr Mrs S Redman, seconded Cllr C Summers, voting unanimous that Cllr P Beaman continue as the Parish Council Representative on Stratford Area WALC Committee.

Min: 39 Siting of Tommy Statue to commemorate 100th Anniversary of end of WWI

Proposed Cllr J Bacon, seconded Cllr M Fox, voting unanimous that subject to the agreement of the Village Hall Management Committee the statue be situated by the side of the flag pole in the Village Hall grounds. The installation to be decided on following receipt of the statue.

Min: 40 Commemoration of 100th Anniversary of end of WW1

Proposed Cllr M Fox, seconded Cllr N Edden, Voting unanimous that in principle a combined family event to be held (Parish Council, Studley Sports & Social Club & Studley Royal British Legion) at Studley Sports & Social Club following the Remembrance Day Parade and to donate £200 towards costs.

Min: 41 Graffiti update at Crooks Lane Recreation Ground

Clerk reported that there had not been any progress with the police investigation despite CCTV footage being available which identified the vehicle that the offenders had arrived and left in.

Proposed Cllr Mrs S Redman, seconded Cllr M Fox, voting unanimous that a letter be sent to the Police for them to forward to the company named on the van to ask for something to be done. A further letter of complaint about the lack of action be sent to the Chief Constable.

Min: 42 Nominations & voting for Parish Council Chairman's Awards

Youth Shield – under review

Group Award - Millennium Shield – Awarded to Studley Sports & Social Club Management Committee

Individual Award - Silver Jubilee Shield – Awarded to Karen Marshall

Min: 43 Submissions of nominations for garden frontages

submissions received from Councillors & Residents for judging to take place on 18th July 19

Min: 44 Reminder of date for Chairman's Awards Evening – Saturday 29 September 18

Min: 29 Skip update for Station Road Allotments

A proposal and 2 amendments were considered. The amendments were not carried forward.

Proposed Cllr Mrs S Redman, seconded Cllr Mrs S Crofts, voting 5 for, 3 against and 4 abstentions that Council are prepared to fund out of the allotment maintenance budget 50% of the cost of a skip as a gesture of goodwill with the remainder being funded by the Allotment Association.

Min: 45 Serious drug abuse issue on the Studley Sports & Social Club land next to the path that backs onto the old Victoria Works

Proposed Cllr M Fox, seconded Cllr N Edden, voting unanimous that

- **Clerk contact Drug & Alcohol Abuse Service to seek support from them.**
- **Clerk to write to Chief Constable to highlight increase in drug abuse in Studley and copy in to MP Nadhim Zahawi.**

10. Committee Reports – there were none

11. District, County Council & Delegate reports (If any)

District Cllr Mrs H Wright reported that :-

- She had observed and challenged children climbing all over the Millenium Gate which leads into Crooks Lane recreation ground. Would like Council to erect a notice on gate.
- 1 in 5 commercial properties in Studley are food takeaways. She has put forward a suggestion to SDC that they review policy on vacant shop usage and consider reversion of empty properties that cannot be let as anything other than a food takeaway to residential property.
- The Joint Strategic Needs Assessment – recommends all Cllrs read this document.
- Co-op site – Informed that Co-op store will be refurbished next year and site put up for sale. Cllr Wright has gone back to SDC and ensured that the process to compulsory purchase the site will be instigated and timetable adhered to as previously agreed if no real progress is made.

County Cllr C Rickhards reported that :-

- Recommendations have been made to address every single area of social isolation.
- Reminder that the deadline for the Members Grant of £6k is 5pm on 31 August 2018.
- Action is being taken to address the parking situation in Allen Close.
- Amendment being made to planning application for old fire station in Bell Lane for 6 additional units.
- Modelling for roads should be finalised in autumn and may then qualify for funding within the Major Roads Network scheme.
- Confirmation has been received that all of the roadway by the parish cemetery is part of the D roads network and will be included in the resurfacing schedule by WCC.

District Cllr J Kerridge sent in a written report as follows:-

- The steering group for the Eastern Gateway Development.
- The Millenium Square area redevelopment opportunity – seeking Council's ideas and suggestions and encouraging a PC representative to sit on a steering group.
- The Joint Strategic Needs Assessment – Council will be asked to comment and promote this in their area.

Delegate Report- there were none

13. Correspondence

Min: 46 Reminder – public exhibition for Porthaven Care Homes (Namco Site) Wednesday 18th July 2018 2.30pm to 7pm in Council Chamber, Studley Village Hall.

Circulation - None

14. Approve Accounts for Payment

- **Voting unanimous to confirm approval of accounts for payment dated 3rd July 2018 by email majority.**

DRAFT

3 rd July 2018	Supplier	Description of service/ Goods	Cost £	Chq no	Total £
	GS Adams	<ul style="list-style-type: none"> Replacement of street lantern- Outside 3 Albury Road. To replace 35w SOX lantern with a new 30W LED lantern with dimming 	459.60	468	459.60
		<ul style="list-style-type: none"> Replace of street lantern- outside 2 Corbizum Avenue. To replace 35w SOX lantern with a new 30W LED lantern with dimming 	459.60	468	459.60
		<ul style="list-style-type: none"> Replacement of street lantern- No 2 & 5 Foster Avenue. To disconnect 2x 35w SOX lanterns and replace with 2 x 30w LED Lanterns with dimming. 	919.20	468	919.20
		<ul style="list-style-type: none"> Replacement of street lantern- No 1& 2 Middlemore Close. To disconnect 2x 35w SOX lanterns and replace with 2 x 30w LED Lanterns with dimming. 	919.20	468	919.20
		<ul style="list-style-type: none"> Replacement of street lantern- No 1 & 2 Stapleton Close. To disconnect 2x 35w SOX lanterns and replace with 2 x 30w LED Lanterns with dimming. 	919.20	468	919.20
		<ul style="list-style-type: none"> Replacement of street lantern- No 3 & 4 Stapleton Road. To disconnect 2x 35w SOX lanterns and replace with 2 x 30w LED Lanterns with dimming. 	919.20	468	919.20
		<ul style="list-style-type: none"> Replacement of street lantern- No 3 & 4 Toms Town Lane. To disconnect 2x 35w SOX lanterns and replace with 2 x 30w LED Lanterns with dimming. 	919.20	468	919.20
		Total			5515.20
	Stratford on Avon District Council	Replacement damaged rubbish bin on Alcester Road	200.00	469	200.00
	Studley Community Library	Grant for Quarterly Rent (July, August & September)	1250.00	470	1250.00
	GS Adams	<ul style="list-style-type: none"> Replacement of street lantern from Albury Road to Alcester footpath. To disconnect 1 x 35 W SOX lantern and replace with 1 x30W LED 	459.60	471	459.60

3rd July 18		Lantern with dimming.	-	-	-
		<ul style="list-style-type: none"> Replacement of street lantern Outside no 8 New Road To disconnect 1 x 35W SOX lantern and replace with 1 x 30W LED lantern with dimming. 	459.60	471	459.60
		<ul style="list-style-type: none"> Replacement of street lantern Outside no 14 Station Road To disconnect 1 x 35 W SOX lantern and replace with 1 x30W LED 	459.60	471	459.60
		<ul style="list-style-type: none"> Street lighting maintenance for the Month of June 	553.93	471	553.93
		Total			1932.73
	Stratford District Council	Contribution to CCTV monitoring for Studley (period of 1 st July 18- 30 th June 2019	2000.00	472	2000.00
	PSW Paper & Print	SNDP Boards for open day	180.38	DC	180.38
	Post Office Ltd	12 books of 2 nd Class Stamps	34.80	DC	34.80
	J Vale	<ul style="list-style-type: none"> Mowing Railway Inn x 2 Corbizum Avenue x2 Village Hall x2 Crooks Lane Rec x 2 Brickyard Lane Rec x 2 Graveyard Strimming around graves Strimming over Graves 	1465.00	473	1465.00
	J Vale	<ul style="list-style-type: none"> Hedge Cutting & Strimming Hardwick Lane- 2 hrs Village Hall – 1 hr Studley Nature Reserve- cut hedge bushes Graveyard- cutting down dangerous branches, overgrown weeds – 1.5hrs Empty Dog bin 	147.50	473	147.50
		<ul style="list-style-type: none"> Total cost including vat @ £322.50 			1935.00
	P A Janes	<ul style="list-style-type: none"> Monthly litter pick for June – Crooks Lane Rec & litter pick Pool Road car park at weekend Watering avenue of Hazel Trees in Crooks Lane Rec 3 x Removing weeds and grass around The base of the Hazel trees. Top up With compost. 	405.00 30.00 140.00	474	575.00
		<ul style="list-style-type: none"> Cut down over hanging branches by 			

	P A Janes	Pathway gate & re-hang pathway gate With new hinges cost include Material and labour	95.00	474	95.00
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3 July 18	P A Janes	<ul style="list-style-type: none"> Remove old play equipment from Crooks Lane Recreational Ground. Delivery equipment to SSSC Remove rubber matting and dispose of rubber matting at cemetery skip Level existing hardcore and erect Safety Fencing cost includes material and labour. 	1350.0 0	474	1350.0 0
	P A Janes	<ul style="list-style-type: none"> Skate Park Remove all paint from flat areas of ramps using paint stripper and a gas torch & prime surface area for painting Cost include material & labour 	3646.0 0	474	3646.0 0
	P A Janes	<ul style="list-style-type: none"> Dunstall Allotment Supply and install new stand pipe water tap with isolation valve materials and labour 	45.00	474	45.00
		Total			5711.0 0
	Lyreco UK Ltd	Office Stationeries	194.60	475	194.60
	Boxer Enterprise Ltd	<ul style="list-style-type: none"> Monthly Support for Window PC Support for up to 5 computers Monthly charge for website development 	120.00 166.00	476	286.00

Proposed Cllr Mrs S Redman, seconded Cllr Mrs S Crofts, voting unanimous for the schedule of cheques dated 17th July 2018 to be approved and signed

17th Jul 18	Supplier	Description of service/ Goods	Cost £	Chq no	Total £
	Pest Control Services	Treatment of wasp nest in Recreational Ground	40.00	477	40.00
	HMRC	HMRC	995.53	478	995.53
	Warwickshire CC	Pensions	1063.00	479	1063.00
	Excel Telecommunications	Telecom	101.09	480	101.09
	PA Janes	Apply 2 coats top coat paint to skate park primed areas. Make good and touch up anti graffiti to sides of skate park ramps	1050.00	481	1050.00
	Discount Body Panels Midlands Ltd	48 ltr of Gravitex paint for repainting the skatepark	402.62	DC	402.62
	Redditch Skip	Skip Hire	412.80	482	412.80
	Aqu Aid	Water & maintenance of water Cooler	29.99	483	29.99
	Biffa Municipal	Bulky waste for June	565.16	DD	565.00
	Ebuyer.com	2 sets of speakers for desktop computers in PC office	52.84	DC	52.84

**16. Date of the next Parish Council Meetings:
Tuesday 24th July 2018 & Tuesday 7th August 2018.**

Meeting closed 9.45 pm