

# Studley Parish Council

Minutes of the Parish Council meeting held in the Council Chamber, Studley Village Hall on 19<sup>th</sup> June 2018 at 7:30 pm.

## 1. Chairman declared the meeting open.

### Present

Chairman Cllrs Mrs S Redman, Vice- Chair C Summers, Mrs J Beard, B Dixon, Mrs M Rickhards, A Smith, J Bacon, M Fox, N Edden & P Beaman

### In attendance

Parish Clerk, Mrs L Gailey, Assistant Clerk, Mrs L Stanton & 2 members of public.

## 2. To receive Apologies for Absence

Cllrs Mrs S Crofts & E Holder

## 3. To consider acceptance of Apologies

**Proposed Cllrs Mrs S Redman, seconded P Beaman, voting unanimous to accept apologies**

## 4. Declarations of Interest.

- To receive declaration of interest from Councillors on items on the agenda.
- To receive written request for dispensations for disclosable pecuniary interest (if any)
- To consider any request for dispensations as appropriate.
- There were no declarations of interest

## 5. Public Forum

Cllr B Dixon has concerns that walkers are using the land adjacent to Studley Cemetery to leave their cars whilst they are on their walks. Visitors to the cemetery have nowhere to leave their car. The issue will be tabled for future agenda for discussion by Full Council.

## 6. Update from The Studley Parish Neighbourhood Plan Steering Group.

Public Open Day 23<sup>rd</sup> June 2018 from 12noon – 4 pm

Grant has been received from Localities for the sum of £6359.00

## 7. To pass minutes of the last meeting.

- 15<sup>th</sup> May 2018
- 29<sup>th</sup> May 2018
- 5<sup>th</sup> June 2018
- **Proposed Cllrs P Beaman, seconded N Edden, voting unanimous for the above minutes to be signed as true record of the meeting as published.**

## 8 Matters Arising (for information only)

There were none.

## 9. Items for Discussion

**Min: 29** Request for Skip at Station Road Allotments- Cllr A Smith.

**Proposed Cllrs P Beaman, seconded M Fox, voting 8 for, 1 against and 1 abstention that Clerk will investigate the cost of hiring a skip and to check with the Allotment Association on the amount that they will contribute to the skip hire.**

**Min: 30** Approval of GDPR Documents from recommendation of Strategic Planning Committee.

**Proposed Cllrs P Beaman, seconded N Edden, voting unanimous to approve the recommendations of the Strategic Planning Committee for Council to adopt the following documents as published.**

- **Councillors privacy notice**
- **Consent form**
- **Email contact privacy notice**
- **EROB- privacy notice**
- **Neighbourhood Plan privacy**

**Min: 31** Marble Alley- District Cllr Mrs H Wright informed Council that the condition of a vacant shop in Marble Alley has been covered in pigeon mess for many years. This has made it very unpleasant for the residents in Marble Alley. She seeks support from Parish Council to write to SDC to take immediate action to clear up the mess.

**Proposed Cllrs P Beaman, seconded C Summers, voting unanimous that the Parish Council write to SDC to take immediate action, to bring the site back into an acceptable condition.**

**Min: 32** Management of Council land (owned or leased) that abuts to residential properties. Cllr J Bacon informed Parish Council that he has visited a resident who has complained that Ivy growing on the Nature Reserve has damaged her fence. An overgrown oak tree has now taken over the light in her back garden.

**Proposed J Bacon, seconded Mrs S Redman, voting unanimous that the Environment Committee will discuss a policy on management of Council land owned or leased that abuts to residential properties and make their recommendation to Full Council.**

**Min: 33** Nominations of Chairman's Awards- Group Millennium Award, Individual – Silver Jubilee Award & Youth Award- nominations to be received by 17<sup>th</sup> July 2018.

Cllr Mrs S Redman informed Council that Full Council will make the decision on all nominations for the Chairman Awards. Nominations are not based on the number of votes for each awards. Cllr P Beaman requested for the Youth Award to be circulated to the High School.

**Min: 34** Awards for Best Garden Frontages nomination to be received by 17<sup>th</sup> July 2018

**Min: 35** Re-declaration of pension enrolment of Parish Council staff- 5<sup>th</sup> June 2018

## **10. Committee Report**

- 15<sup>th</sup> May 2018- Notes of Finance Committee Meeting
- 23<sup>rd</sup> May 2018- Notes of Street Lighting Contract
- 4<sup>th</sup> June 2018- Strategic Committee recommendation of GDPR Documents- email.

**Proposed Cllrs Mrs S Redman, seconded P Beaman, voting unanimous to approve the notes of the meeting as true record of the meetings.**

## **11. District, County Council & Delegate reports (If any)**

- **County Cllr Reported the following ;**
- Member Grant is now open for application.
- Allen Close- Cllr C Rickhards is still dealing with the ongoing parking issues in Allen Close. Orbit refused to remove the abandoned cars. Cllr C Rickhards has now written to the Chairman of Orbit Housing.

- High Street- 20mph.- Cllr C Rickhards is still pursuing for the installation of the speed limit on the High Street.
- **District Cllr Mrs H Wright reported the following:**
- Studley Medical Centre- SDC has now bought the Medical Centre on the High Street in Studley. SDC will be consulting with the Parish Council on the development of the site.
- Co-op Site- SDC has agreed to amend the minutes of the Cabinet to reflect that SDC will take steps if Co- op has not complied.
- Cllr P Beaman will send letter to SDC to support Cllr Mrs H Wright regarding the restrictions on the amount of takeaways in the village.
- **District Cllr J Kerridge –** copy of his report circulated to all Councillors.
- **Delegate Report- CCTV- J Bacon**
- Copy of SDC CCTV recorded incident from October 2017 to April 2018 for Studley has been circulated to all Councillors.
- J Bacon requested the Finance Committee to budget for the payment of 4 years to SDC for Studley CCTV service in the coming precept.

## 12. Correspondence

**Min: 36 Email- Thank you- Studley First Responders**

**Min: 37 Letter- Thank you – Studley Royal British Legion.**

Clerk to inform the Studley Royal British Legion that they have the permission to erect a Poppy Display Installation at Studley War Memorial for the 100<sup>th</sup> years Commemoration of the 1<sup>st</sup> World War.

### Circulation

**Min:** ICCM- Summer 2018

## 13. Approve accounts for payment.

19 <sup>th</sup> June 2018	Supplier	Description of service/ Goods	Cost	Chq no	Total
	Kompan Ltd	Part payment for new play equipment and installation	20,401.12	458	20,401.12
	HMRC	HMRC	995.53	459	995.53
	Warwickshire Pensions	Pensions	1063.00	460	1063.00
	Duncan Lee	Annual renewal for AVG Cloud Care protection for PC computers and library	90.00 x 2	461	180.00
	Aqua- Aid (Midland & South Wales)	Annual Cooler Rental	92.88	462	92.88
	Cheque	Cancelled	-	463	Cancelled
	Excel Telecommunications Network	Telecom	97.15	464	97.15
	GS Adams	Street lighting Maintenance- for May	553.93	465	553.93
	Studley Allotment Association	National Allotment Association Subscriptions	276.00	466	276.00
	WJ Robinson	Internal Audit for SPC &Report	224.00	467	224.00

	Water Plus	Water supply for Dunstall Allotments	206.14	DD	206.14
	Water Plus	Water supply for Station Road	43.80	DD	43.80

**Proposed Cllrs Mrs S Redman, seconded P Beaman, voting unanimous for the schedule of the cheques to be approved and signed.**

**14. Date of the next Parish Council Meeting 3<sup>rd</sup> July 2019**

**Meeting closed: 9:10pm**