

# Studley Parish Council

Minutes of the Parish Council meeting held in the Council Chamber, Studley Village Hall on 21<sup>st</sup> August 2018 at 7:30 pm.

## 1. Chairman declared the meeting open.

### **Present**

Chair Cllr C Summers, Cllrs J Bacon, E Holder, P Beaman, N Edden, B Dixon, M Fox, A Smith, Mrs S Crofts, Mrs M Rickhards & Mrs J Beard

### **In attendance**

Assistant Clerk, Mrs L Stanton, County Cllr C Rickhards, District Cllr Mrs H Wright

## 2. To receive Apologies for Absence

Cllr Mrs S Redman & Parish Clerk, Mrs L Gailey

## 3. To consider acceptance of Apologies

**Proposed Cllrs C Summers, voting unanimous to accept apologies.**

## 4. Declarations of Interest.

- **To receive declaration of interest from Councillors on items on the agenda.**
- Cllr E Holder- item 9- Composting toilet on the dementia project plot. – Allotment holder.
- **To receive written request for dispensation for disclosable pecuniary interest (if any)**
- **Proposed Cllrs P Beaman, seconded M Fox, voting unanimous to accept declaration of interest from Cllr E Holder.**
- **To consider any request for dispensations as appropriate.**
- There were none.

## 5. Public Forum

There were none

## 6. Update from The Studley Parish Neighbourhood Plan Steering Group

Cllr P Beaman informed Council that the draft questionnaire is now complete. There will be a brainstorming session with the various group to finalise the questions. The questionnaire will then be submitted to SDC for approval. Following the return of the questionnaire from SDC, the Parish Council will approve the questionnaire before circulation to all residents.

Cllr C Summers thanked all the groups involved in producing the questions and he hoped that all residents will take the time to complete and return the document. Cllr P Beaman thanked the Redditch Standard for reporting and updating the residents on the Neighbourhood Plan.

## 7. To pass minutes of the last meeting.

- 17<sup>th</sup> July 2018
- 24<sup>th</sup> July 2018
- 7<sup>th</sup> August 2018

**Proposed Cllrs C Summers, seconded Mrs S Crofts, voting unanimous for the above minutes to be signed as true record of the meetings.**

**Cllr C Summers reminded Councillors that the minutes of the 24<sup>th</sup> July 2018 are confidential and the minutes should not be circulated and they will not be published on the website.**

## **8. Matter Arising (For Information only).**

There were none.

## **9. Items for Discussion**

**Min: 47 Invitation to all Cllrs- Studley Dementia Allotment Project Grand Opening – 8<sup>th</sup> September 2018- 11am – 2pm.**

Cllr C Summers hoped that all Councillors will be able to attend and support this project.

### **Min: 48 Compost toilet on the dementia project plot at Dunstall Allotments**

Mr E Holder informed Council that he has managed to get grant funding for a compost toilet to be located on the Dementia Project Plot. He informed Council that it is one of the criteria for the project to have toilet facilities for the users of the Dementia Plot.

Mr E Holder left the room during the discussion and the voting of the item.

Cllr B Dixon has concerns regarding the installation of the compost toilet; reasons being other residents or voluntary groups may request for toilets to be installed at the Recreational Ground and Studley Nature Reserve. It was explained to Cllr Dixon that the compost toilet will only be for the use of the Dementia Project and the grant was awarded for the purposes of the project. Cllr Dixon objected to the installation of the toilet.

**Proposed Cllrs P Beaman, seconded M Fox, voting 9 for, 1 against for Parish Council to approve the installation of the Compost toilet on to be installed on the Dementia Plot at Dunstall Allotments.**

Following the discussion and voting Cllr E Holder re-joined the Council meeting at 7:50 pm.

### **Min: 49 Approval of recommendation by Environment Committee, Draft Policies;**

- **Policy for Management of Council Land ( owned or leased) adjoining Residential Property**
- **Policy for procedure for dealing with damage to Parish Assets**

**Proposed Cllrs J Bacon, seconded Mrs M Rickhards, voting unanimous to approve the recommendation by the Environment Committee for the above policies.**

### **Min: 50 Donation of wine for raffle for Awards Evening (Donation to be received by the 21<sup>st</sup> August 2018)**

Cllr C Summers reminded Councillors that have brought their wine to drop it off to the Parish Council office the following week.

### **Min: 51 SDC- Draft Tree Management Protocol.- Comments from SPC by 31<sup>st</sup> August 2018**

**Proposed Cllrs P Beaman, seconded E Holder, voting unanimous to support SDC Draft Tree Management Protocol.**

## **10. Committee Reports**

- **Notes of Environment Meetings;**
- **17<sup>th</sup> July 2018 & 7<sup>th</sup> August 2018**

**Proposed Cllrs Mrs S Crofts, seconded Mrs M Rickhards, voting unanimous for the above notes of meeting to be signed as true record of the meetings.**

## **11. Disrict, County Council & Delegate Report.**

- District Cllr Mrs H Wright informed Council that there is now and over delivery of housing in the Stratford District area.
- Studley has been ranked 90<sup>th</sup> most successful area for retail in a retail study.
- Cllr Mrs H Wright was very disappointed with the first working party meeting of the Eastern Gateway. The developers have considered the negative impact on the traffic issues in Studley and the surrounding Parishes.
- She is still pursuing with SDC regarding the empty and untidy shop in Marble Alley.

- County Cllr C Rickhards informed Council that there is not much to report due to the summer break.
- The deadline for the member grant is 31<sup>st</sup> August 2018. There is still time for application.
- Cllr Rickhards have not had any response from the Chair of Orbit Housing regarding the concerns that the tenants have with Orbit Housing. He will be writing to the House of Lords to try to get a response.
- **Delegate Report**
- **Studley Sport & Social Club**-Report circulated to all Councillors.

## 12. Correspondence

There were none.

- **Circulation**

**Min: 52 The Official Magazine of the National Association of Local Council (Summer 2018)**

**Min: 53 The Clerk Magazine Vol: 49 No: 4 - July 2018**

## 13. Approve Accounts for payment.

21 <sup>st</sup> Aug 18	Supplier	Description of service/ Goods	Cost £	Chq no	Total £
	HMRC	PAYE & NI	995.53	499	995.53
	Warwickshire Pension Fund	Pension	1063.00	500	1026.65
	Stratford District Council	Annual fee- Emptying Dog bins	262.18	501	262.18
	Jim Dyer	Grave digging fees for 2 graves	525.00	502	525.00
	Excel Telecommunications Network	Telephone & Internet	101.42	503	101.42
	Boxer Enterprise Ltd	Monthly support for computers	120.00	504	120.00
	Wendy Middlemas	Engraving of trophies and shields	44.50	505	44.50
	Biffa Municipal	Bulky waste collection	565.16	DD	565.00

**Proposed Cllrs P Beaman, seconded Mrs M Rickhards, voting unanimous to approve accounts for payment.**

## 14. Date of next meeting 4<sup>th</sup> September 2018

**Meeting closed 8:10 pm**