

Draft Notes from the meeting of Studley Neighbourhood Development Plan Steering Group (SNDP) held on Monday 22nd July 2019 at 7pm in the Council Chamber, Studley Village Hall

1. Chair - P Beaman opened the meeting

Present:

Parish Cllr P Beaman (Chair)	H Beirne (Vice Chair)	B Berry
Parish Cllr C Summers	G Marshall	F Lambden
Parish Cllr M Fox	P Hunt	S Marchant (7.08pm)
Secretary Lesley Gailey	Cty Cllr C Rickhards	

Apologies:

J Ingram	Cty Cllr C Rickhards	Dist Cllr N Edden
G Phillips	H Fletcher	G Woodward

2. **Agree Minutes of last meeting** - Minutes of meeting held on 10th June 2019 were unanimously approved.

3. **Report from Amenities and Economy Working Group**

F Lambden reported that the Business Surveys had been sent out with a closing date of 26 July. L Gailey reported that 7 surveys had so far been returned. It was agreed that a reminder be put on to social media (M Fox) and Studley in Business be asked to send a reminder about the closing date via their email circulation list (L Gailey). F Lambden would arrange a date for the working group to meet to analyse the surveys. The group will also be meeting to pin down their policies.

4. **Report from Environment Working Group**

P Hunt reported that the group had not met but progress was being made by individual members. A meeting has been arranged for 30 July 2019.

5. **Report from Housing Working Group**

S Marchant reported that individuals have been tasked with producing policies which will then be compiled by S Marchant before being sent to N Edden. With the possible impact from the Eastern Gateway Development and possibility that SDC may have to allocate further housing around the District the Group has identified reserve Brownfield Housing Sites. These reserve sites are both inside and outside the parish boundary and guidance from Neil Pearce (Consultant) will be required.

6. **Letter from resident re publishing of survey data**

P Beaman had received correspondence from a resident requesting that the data from the residents survey be published. Following discussion it was proposed by P Beaman, seconded by M Fox and unanimously agreed by the Steering Group to decline publishing data inline with the protocol of writing the Plan.

7. **Vision Statement**

P Beaman reported that he and N Edden have produced a draft of the vision statement which he read out and which would be circulated to the Group for their consideration.

8. Date of next meeting – Tuesday 10th September 2019 at 7pm meeting closed 7.22pm