

**Notes from the meeting of Studley Neighbourhood Development Plan Steering Group (SNDP) held on Tuesday 10<sup>th</sup> September 2019 at 7pm in the Council Chamber, Studley Village Hall**

1. Chair - P Beaman opened the meeting

**Present:**

Parish Cllr P Beaman (Chair)	H Beirne (Vice Chair)	B Berry
Parish Cllr C Summers	G Phillips	F Lambden
Secretary Lesley Gailey	P Hunt	S Marchant (7.08pm)
Dist Cllr N Edden	Cty Cllr C Rickhards	G Woodward

**Apologies:**

Parish Cllr M Fox	G Marshall	

2. **Agree Minutes of last meeting** - Minutes of meeting held on 22<sup>nd</sup> July 2019 were unanimously approved.
3. **Report from Housing Working Group**  
S Marchant reported that the latest work by members of the group has been submitted. Once the group has reviewed the document the Chair will pass on to N Edden to incorporate into the master plan.
4. **Report from Amenities Working Group**  
F Lambden reported that group members are to submit final draft policies to her by 16 Sept 19. The Business Survey has been analysed and analysis and headlines have been circulated to the Steering Group members.
5. **Report from Environment Working Group**  
P Hunt reported that the group is almost there with draft policies.
6. **Cover Design for Neighbourhood Plan**  
Two designs have been received both from students at Studley High School. The Group agreed that both designs can be incorporated into the plan subject to confirmation from the school that the photos on the one design had been taken by the student or permission obtained from the source of the photograph.  
**Clerk to check with School**
7. **Next Steps**  
All groups to submit their completed sections to N Edden who will incorporate into the Master Plan. The Steering Group will then meet on 14<sup>th</sup> October 2019 to review the document.
8. Date of next meeting – Monday 14<sup>th</sup> October 2019 at 7pm

meeting closed 7.35pm