

Studley Parish Council

Minutes of the Parish Council meeting held in the Main Hall, Studley Village Hall on
Thursday 20th August 2020, at 7:30pm

1. Chairman declared the meeting open.

The Chair checked with all Councillors present that they were happy to attend in person to the SPC Meeting with provision to offer virtual attendance if required. All Councillors are happy to attend in person.

Present

Chair Cllrs C Summers, Vice Chair Paul Beaman, B Dixon, B Crow, M Fox, A Smith, M Osborne, P Hencher- Serafin, Mrs S Crofts, Mrs J Beard, Mrs S Redman & Ms Z Tolley

In attendance

Clerk, Mrs L Gailey, Assistant Clerk Mrs L Stanton, District Cllrs P Hencher-Serafin, N Edden & County Cllr C Rickhards.

2. To receive and consider apologies for absence

There were none.

3. Declarations of Interest.

- To receive declaration of interest from Councillors on items on the agenda.
- To receive written request for dispensation for disclosable pecuniary interest (if any)
- To consider any request for dispensations as appropriate.
- Item 16- Cllr A Smith Reimbursement of payment for protective screen paid by Cllr A Smith on behalf of PC.
- Item 16- Cllr Mrs S Crofts- Reimbursement of payment to husband Mr P Crofts for purchase woven membrane for Station Road allotments.

4. Public Forum

There were none.

6. Matters Arising (for information only)

There were none

7. To pass minutes of the last meeting.

- 21st July 2020 – SPC Meeting
- 21st July 2020- SPC Confidential Minutes

Cllr C Summers informed Council that he was not able to sign the minutes of either meeting as he felt they did not accurately reflect the true record of the meetings.

Proposed Cllrs Mrs S Redman, seconded M Fox, voting unanimous to delay signing both minutes until further clarification from the recording of the meeting on 21st July 2020.

8. Matters Arising (For Information only).

There were none.

9. Studley Neighbourhood Plan

Cllr P Beaman reported that progress on the Plan has been delayed due to Covid19.

Development investigation works have been taking place at the Club and Brickyard Lane.

Proposed Cllrs P Beaman, seconded A Smith, voting unanimous that Council will fund the cost of Neighbourhood Plan meetings in the Main Hall during the period of restrictions due to Covid19.

10. Item for discussion

Min: 17 Arrangement for PC meeting Sept- Dec 2020.

Cllr M Fox informed Council that he would find it difficult to attend meetings on Thursdays due to other community commitments already scheduled and asked Council to consider holding the meetings on Wednesdays to facilitate his attendance.

Proposed Cllr P Beaman, seconded Cllr M Fox, voting unanimous that the Council Meeting will be held on the second and forth Wednesday for Oct – Dec 2020. The meeting in September will be held on 1st & 3rd Wednesday of the month. Schedule dates of Meeting will be circulated to all Councillors.

Min: 18 Allotments

- **Break in at Dunstall Allotments Update.**
- Clerk informed Council that the allotment site at Dunstall had been broken into with sheds being broken into and equipment stolen.
- **Bonfires**
- Clerk has received several complaints from residents regarding the frequent bonfires at Dunstall Allotments. Plot holders have ignored all notices and continue to light fires.
- **Proposed Cllrs M Fox, seconded B Dixon, voting unanimous that a clause to be included in the tenancy agreement that the Plot holder will be given 3 warnings and if they continue to have bonfires their tenancy will be terminated immediately.**
- Clerk informed Council that the plot secretary at Dunstall allotment had to clear out a plot left by a previous tenant resulting in a large amount of rubbish that requires burning and is seeking council approval for a suitable time and day to have the bonfire.
- **Proposed Cllrs Mrs S Redman, seconded B Dixon, voting unanimous that the bonfire can take place on a Sunday at 6am weather permitting. The Plot secretary must inform residents prior to the bonfire taking place.**
- **Proposed Allotment rents 2020-2021**
- **Proposed Cllrs B Crow, seconded M Fox, voting 9 for 3 abstentions for the following rent to be implemented.**

2020-2021	£25.00 annually	To discontinue Grants for Senior Citizens
2021-2022	£27.50 annually	-
2022- 2023	£30.00 annually	-

Min: 19 To approve the purchase of 3 additional trophies for allotments awards.

Proposed Cllrs Mrs S Redman, seconded P Beaman, voting 11 for, 1 abstention to approve the purchase of the following trophies;

- **2 for Newcomers**
- **1 for Best Ladies Plot for Station Road**

Min: 20 Presentation Award Ceremony for Allotments Awards, Saturday 29th August, 12 noon.

Venue: On the patio of Station Road Allotments

Proposed Cllrs A Smith, seconded Mrs S Redman, voting unanimous a vote of thanks to Cllr Mike Osbourne for stepping in as Chair to Studley Allotments Association and organising the Award Ceremony.

Min: 20 PC response to planning application process- Cllr P Beaman

Cllr P Beaman updated Council on the response received from Mr Robert Weeks regarding the concerns raised by SPC on SDC planning process.

11. To ratify Planning Applications determined under delegated powers to the Clerk at the Studley Parish Council Meeting on 17th March 2020.

20/02015/TPO	Mrs Linda Williams, 17 Old Vicarage Gardens, Studley, B80 7SG
Proposed	T1- ash- fell
Comments from Parish Council	Support Based on the tree consultant report commission by the applicant.
	Planning Notification Amended/Additional Details
19/03592/FUL	McCarthy And Stone Retirement Lifestyles Ltd, Land Adjacent Co-Operative Store, Alcester Road, Studley
Proposed	Redevelopment of derelict land adjacent Co-operative store to deliver Retirement Living apartments (Use Class C3), associated parking, landscaping, private amenity space and alteration to the existing one-way access road to from a two way access road.
Comments from Parish Council	Objection Based on the following reasons; <ul style="list-style-type: none"> • There are insufficient electric vehicle charging points for the site 3 for 28 bays. As it was suggested there will not be allocated parking not having sufficient EVP's will be problematic. • It is unclear where the arnco barrier is located on the High Street side; is it in front of or behind the screen wall? However even a barrier in front of a wall will probably look better than what is there.
20/00960/REM	Kingslea MIA C/O ADC Limited. Adjacent, Marlborough Works, New Road, Studley, B80 7LZ
Proposed	Submission of Reserved Matters application for the matters of appearance, landscaping, layout and scale, in connection with previously approved Appeal Decision APP/J2720/W/18/3197487, application 17/03003/OUT for 10 dwellings only. (Hybrid planning application for 1. Outline permission for the erection of 10 dwellings (within Use Class C3) with all matters reserved with the exception of access, and 2. a full application in respect of demolition and erection of a 65 bed care home (within Use Class C2), access, parking, landscaping and other associated works)
Comments from Parish Council	Object based on the following reasons: <ul style="list-style-type: none"> • The site is still overdeveloped with insufficient parking for the size of the houses. • Three plots relying on their garage being used for one space with tandem parking behind. • Garages look to narrow for the average family vehicle making them unusable. • Insufficient space within the site for refuse or delivery lorry to turn round, especially if cars are parked in the turning head. • Refuse lorry will have to enter site as there is no provision for residents to leave bins at site entrance on collection day. • Boundary treatment along public footpath is improved with 1.8m high railings for sections, but close boarded fence along public footpath will be a problem with graffiti and damage and by their height create a tunnelling effect that is claustrophobic for pedestrians and making the path dangerous and uninviting.

20/01999/TPO	Mr Lain Sherrif, 15 Riverside, Studley, B80 7SD
Proposed	T1 - oak - Crown thin 20%. Crown lift 5 metres.
Comments from Parish Council	No Objection
20/017151/FUL	Mr & Mrs Colin Berry, Studley, B80 7AH
Proposed	Erection of detached garage
Comments from Parish Council	No Objection

Proposed Cllrs P Beaman, seconded M Fox, voting 11 for, 1 abstention to ratify Planning Applications determined under delegated powers to the Clerk at the Studley Parish Council Meeting on 17th March 2020.

12. Planning Decisions Received.

- 19/01601/FUL: Land Off, Redditch Road, Studley.
- Proposed: Material change of use from vacant/agricultural land to residential caravan site for 2 pitches for occupation by Gypsy Traveller Family with associated hard standing, package treatment plant, utility blocks, storage sheds and dog runs. Part retrospective.
- **Permission with Conditions**

- **Aldi Stores Ltd, 2 Birmingham Road, Studley, B80 7BG**
- Proposed: New additional external plant and associated plant enclosure required by internal refurbishment of the Aldi food store.
- **Permission with Conditions.**

- 20/00662/FUL: Mr Steve Frampton, The Bungalow, New Road, Studley, B80 7LY
- Proposed: Amendment to detached dwelling Plot 3 of planning application 18/03589/FUL
- **Permission with Conditions.**

- **Planning Appeal Decision**
- Appeal Ref: APP/J3720/W/20/3252919 Doric Works, Church Street, Studley, B80 7LG
- **The Appeal is allowed and planning permission is granted for demolition of engineering workshops and construction of six new houses at Doric Works, Church Street, Studley, B80 7LG in accordance with the terms of the application, 19/02762/FUL, dated 2nd August 2020, subject to the conditions set out in the schedule at the end of this decision(copy of decision circulated to Councillors.**
- Cllr B Crow has volunteered to take some pictures of the street at different times to discuss the parking condition at the next Council Meeting.

13. Correspondence/Circulation

Min:21 Worcestershire Minerals and Waste Authority Monitoring Report 2016 and 2017

Min: 22 SDC- Letter from R Weeks – Cllr P Beaman updated Council in Min: 20

Min: 23 Community Library Transfer Agreement (for signing)

Proposed Cllrs P Beaman, seconded M Fox voting unanimous for the Chairman of SPC to sign the Transfer Library Agreement.

Min: 24 Conclusion of Grant- Report from Aunty Jen Production- Circulated to all Councillors.

Min: 25 Email: Resident- Tracy Dunn- Concerns about loud music from Studley Castle. Clerk to forward her concerns to District Cllr P Hencher-Serafin to assist to resolve the issue.

Min: 26 Email: Resident – Kevin Houston- Request PC to install spikes on top of the streetlight In Canterbury Close to stop the pigeons roosting. They are messing on the newly slurry sealed path and causing it to deteriorate.

Proposed Cllrs P Beaman, seconded M Fox voting unanimous to forward quote from GS Adams to the resident for the installation of spikes on top of the lamp to stop the pigeons roosting if the resident would be happy to cover the cost of the installation. To also inform the resident that there is no guarantee that it will work.

Min:27 Email: County Cllr C Rickhards- Covid19 Community Engagement Funds V6.

- **Circulation-** There were none.

14. County/District Cllrs Reports & Delegate Report

County Cllr C Rickhards report

- **Members Grant-** Reminder further opportunity to apply for the grant from 1st September 2020. There is still over £3000 left in the pot.
- Parishioners & local community groups can apply for projects that benefits the community. For example, project to combat social isolation. The criteria will apply across the County.
- For an application form email : amandawilsonpatterson@warwickshire.gov.uk
- **Repair to footpath & verge:** Highways have been informed to repair damage at the Washford turn, just beyond the parish boundary.

District Cllr P Hencher- Serafin report.

- **Council Tax-** has managed to get refunds for some residents during these difficult times.
- **No: 5 Green Lane Planning application-** Been in contact with the case officer to resolve various planning issues.
- **CCTV Cameras-** Cllr Hencher-Serafin has made enquires with SDC if it was possible for any of their cameras to be installed at Studley Cemetery due to fly tipping. SDC only install cameras for land/areas that they are responsible for.
- **Travelers' Site-** keeping a close eye that the occupants on the site are adhering to the conditions set out by SDC when permission was granted.

District Cllr N Edden report. (12th August 2020)

- **Planning Guidance-** SDC and various parties are formulating responses on the propose new planning guidelines, issued last week by the government. This is an important evaluation as the connotations toward “just allowing” development on sites (as per sensationalised in the news) is potentially very dangerous thing. We will all, also, need to get to grips with the new rules if/when they are passed as resisting development could become much more difficult, even with a Core Strategy and NDP in place.
- **Covid-19-** District rates are relatively low as of 7th August, the grand total stood at 532.
 - **Delegate Report-** Studley in Business- Circulated
 - **Proposed Cllrs Mrs S Redman, seconded Mrs S Crofts, voting unanimous for Clerk to write to Studley in Business to inform the group that Cllr Ms Zoe Tolley will be the representative for SPC.**
 - **Clerk to write to Studley in Business for a completion report on the grant that SPC have awarded to the Studley on the Map Project.**
 - **Delegate Report-** Local Network Group- Circulated. Cllr Z Tolley have agreed to be the representative for SPC.
 - **Delegate Report-** Royal British Legion- Circulated.

15. Committee Report

- **Finance Committee Report 10th August 2020**
- The Chair will defer signing the notes until further clarification on point 5 on the notes meeting.
- **Staffing Committee Report 12th August 2020.**
- Cllr M Fox questioned point 4.1 of the notes in relation to Covid19 Risk Assessment. Cllr M Fox will make the relevant amendments to the Risk Assessment.
- Point 4.4 of the notes on the day of the PC meeting will be amended to Wednesday.

Proposed Cllrs P Beaman, seconded Mrs S Redman, voting unanimous to suspend PC Standing Order at 9:30 pm.

Proposed Cllrs A Smith, seconded Cllr Mrs S Crofts, voting 9 for, 3 abstentions for the Staffing Committee report to be signed as true record of the meeting following the amendments made.

16. To ratify account payments authorised under delegated powers to the Clerk at Studley Parish Council on 17th March 2020

Date	Supplier	Description	Chq no	£
4 th Aug 2020				
	Studley in Business	Grant for Aunty Jen Production for Midsummer Night's Dream	916	500.00
	Rapid Surveying Ltd	Standard Topographical Survey: Brickyard Lane, Sports Pitches, Studley	917	495.00
	Mewies Engineering Consultant Ltd	Desk Studley and Ground Investigation undertaken in accordance with M-EC fee quote dated 26 th February 2020 (Ref: DT-11511-25695)	918	3360.00
	GS Adams	Street lighting replacement. To replace 6x lanterns with 6x LED lanterns with part night sensors. <ul style="list-style-type: none">• 2 Crooks Lane Pathway• 2 New Road Pathway• Columns 1 & 8 Toms Town Lane	919	2757.60
	Paul Crofts	Reimbursement of woven membrane for Station Road allotments	920	149.99

	HMRC	HMRC	921	1053.64
	Warwickshire Pensions	Pensions	922	1046.45
	RJA Smith	Reimbursement of safe spacing protective screen	923	126.00
	Lyreco Uk	Stationaries	924	136.10
	Boxer Enterprise	Monthly charge to cover website hosting and maintenance	925	60.00
	Boxer Enterprise	1 month window PC or laptop support up to 5 computers	925	108.00
	P A Janes	1 month litter pick at Crooks Lane Recreational Ground	926	400.00
	P A Janes	1 month litter pick Pool Road car park for Saturday & Sunday	926	64.00
	P A Janes	Empty soil skip	927	140.00
	P A Janes	Empty skip	927	140.00
	P A Janes	Empty waste rubbish skip	927	70.00
	P A Janes	Repair fascia board to bungalow at SS&SC also supply and install red safety fencing to grass area where knot weed has been treated	927	65.00
	Jon Vale	Grounds maintenance	928	1099.50
	CTKT T/as Studley Lawns	Grounds maintenance at Cemetery	929	600.00
	CTKT T/as Studley Lawns	Landscaping & garden overhaul (as per quote) SS&SC steward's house	930	1,965.00
	Hirst Signs Ltd	Signs for cemetery	931	225.18
	D Homer	Grave digging fee for ashes plots – 3 rd & 7 th Aug	932	140.00
	GS Adams	Streetlight maintenance for July 2020	933	553.93

Proposed Cllrs M Fox, seconded P Beaman, voting 10 for 2 abstentions to ratify account for payments authorised under delegated powers to the Clerk at Studley Parish Council on 17th March 2020.

17. Approve Accounts for payment.

20 th Aug 2020				
	Highbury Designs	Consultancy work – SS&SC for redevelopment	934	960.00
	Labosport	Cricket ball risk assessment - SS& SC	935	1920.00
	D Homer	Grave digging -3 rd July 2020	936	270.00
	L Gailey	Reimbursement of Thermometer	937	39.99
	L Stanton	Reimbursement of telephone charge	938	10.00
	Wendy Middlemass	Trophies for Allotment awards	939	144.97
	Brandan White Arden Pest Control	Rodent Control Station Road Allotments	940	130.00
	WALC	Training July 20 Cllrs Fox & Tolley	941	72.00

	Excel Communications	Telephone & Internet	942	106.19
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Proposed Cllrs M Fox, seconded P Beaman, voting 10 for and 2 abstentions to approve accounts for payment.

18. Date of next meeting 2nd September 2020

Meeting closed: 9:45 pm