

# Studley Parish Council

Minutes of the Parish Council meeting held in the Main Hall, Studley Village Hall on Wednesday 16<sup>th</sup> September 2020, at 7:30pm

## 1. Chairman declared the meeting open.

Cllr C Summers congratulated Cllrs M Fox & Ms Z Tolley on the arrival of their son. He also congratulated Cllr Mrs J Beard who will be celebrating her Diamond Anniversary on 17<sup>th</sup> September 2020.

### Present

Chair Cllrs C Summers, Vice Chair Paul Beaman, B Dixon, B Crow, M Fox, A Smith, M Osborne, P Hencher- Serafin, Mrs S Crofts, Mrs J Beard & Mrs S Redman

### In attendance

Clerk, Mrs L Gailey, Assistant Clerk Mrs L Stanton, District Cllrs P Hencher-Serafin, N Edden & County Cllr C Rickhards.

## 2. To receive and consider apologies for absence

Cllr Ms Z Tolley

## 3. Declarations of Interest.

- To receive declaration of interest from Councillors on items on the agenda.
- To receive written request for dispensation for disclosable pecuniary interest (if any)
- To consider any request for dispensations as appropriate.
- Item 14- Cllrs A Smith & M Osborne payment to Studley Allotments Association for servicing the mower
- **Proposed Cllrs C Summers, seconded B Dixon, voting 9 for, 2 abstentions to accept declaration of interest from Cllrs A Smith & M Osborne for payment to Studley Allotments Association for servicing the mower.**

## 4. Public Forum

There were none.

## 6. Matters Arising (for information only)

There were none

## 7. To pass minutes of the last meeting.

- 21<sup>st</sup> July 2020 – SPC Meeting
- **Proposed Cllrs C Summers, seconded Mrs S Crofts, voting unanimous for the 21st July SPC minutes to be signed as true record of the meeting.**
- 21<sup>st</sup> July 2020- SPC Confidential Minutes
- Cllr C Summers informed Council that he will not be signing the Confidential Minutes until his statement is included in the minutes to add some balance to the minutes.
- Cllr Mrs S Redman asked the Chair if she could explain to Council why she not included his statement, in the Confidential session.
- **Proposed Cllrs C Summers, seconded Mrs S Crofts, voting 8 for, 1 against, 2 abstentions that the minutes will be deferred until Cllrs C Summers and Mrs S Redman meet to come to an agreement about what should be written in the minutes.**

## 8. Studley Neighbourhood Plan

Cllr P Beaman informed Council that he has arranged a meeting to be held on 8<sup>th</sup> October at the Village Hall.

## 9. Item for discussion

**Min: 29 Annual Parish Council Insurance Renewal (year 2 of LTA)**

**Proposed Cllrs Mrs S Redman, seconded P Beaman, voting unanimous to renew the Annual Parish Council Insurance (year 2 of LTA).**

**Min: 30 Street Lighting Contract Renewal due April 2021.**

**Proposed Cllr P Beaman, seconded Cllr M Fox, voting unanimous that the Strategic Planning Committee will prepare the specification for the tender process of the Street Lighting Contract Renewal which is due in April 2021.**

**Min: 31 Moving forward with purchase of Tablets for Councillors.**

**Proposed Cllrs Mrs S Redman, seconded P Beaman, voting unanimous for Council to proceed in the procurement and the setup of the Tablets for Councillors providing the current prices are not to excessive.**

## 10. Planning Application for consideration

19/03592/FUL	McCarthy & Stone Retirement Lifestyles Ltd
Proposed	Redevelopment of derelict land adjacent Co-Operative store to deliver Retirement Living Apartments (Use Class C3) associated parking, landscaping, private amenity space and alteration to the existing one-way access road to form a two-way access road.
<b>Proposed Cllrs M Fox, seconded P Beaman, voting 10 for, 1 abstention to have No Representation for this planning application.</b>	
20/02071/FUL	Miss S Arnold, 33 St Martins Avenue, Studley.
Proposed	Repositioning of the 2 m high close boarded garden fence fronting St. Judes Avenue, Studley.
<b>Proposed Cllrs Mrs S Redman, seconded M Fox, voting 7 for, 3 against, 1 abstention to have No Representation for this planning application.</b>	
20/02396/VARY	Mr Barney Doherty, Garage Blocks, Archer Close, Studley
Proposed	Variation of condition 2 of planning permission 20/00440/FUL: dated 2 <sup>nd</sup> June 2020 to allow for alterations to the approved plans to include redesigned elevations and increased footprint, amongst other alterations. Original description of development. Demolition of garage blocks and erection of a 3 bedroomed detached house.
<b>Proposed P Beaman, seconded M Fox, voting 10 for, 1 abstention to have No Representation for this planning application.</b>	

## 11. Correspondence/Circulation

**Min: 32** Email from Mr N John- Re Studley Central regeneration of derelict area in centre of village. **Proposed Cllrs P Beaman, seconded M Fox, voting unanimous if a proposal came forward it has every likelihood that the Parish Council will support any project. Clerk to write to Mr N John to contact WCC regarding his proposed Studley Central regeneration.**

**Circulation-** There were none.

## 12. County/District Cllrs Reports & Delegate Report

### County Cllr C Rickhards report

- **Allen Close-** Marking for the parking spaces will finally be installed on 17<sup>th</sup> September 2020
- **Puffin Crossings-** The two crossings at Mappleborough Green are now in operation.
- **Church Street/ New Road-** Cllr C Rickhards is looking forward to PC formulating its demands for new markings/signage in Church Street/ New Road. There is some funding available from his delegated budget and possibly from Safer Routes to School.

### District Cllr P Hencher- Serafin report.

- **Traveller's Site-** Cllr Hencher- Serafin has reported several times regarding the activities that are taking place on the site to the planning inspector. The inspector will visit the site on 28<sup>th</sup> October 2020 which is the due date for enforcement to deal with the condition set out by the planning permission condition approval. There will be a large amount of hardcore that the occupants on the site will have to remove.
- **5 Green Lane-** Still assisting the applicant with issues with the planners on the application.
- **Blue Bins-** There has been a spate of Blue bins stolen in the area.

### District Cllr N Edden report. (12<sup>th</sup> August 2020)

- **Boundary Commission Reviews-** are set to take place. This will be concluding next year. Wards may be redefined along with numbers of District/County Councillors.
- **Unitary Council-** Discussions are still ongoing around the idea of a unitary Council. The government white paper is due out at the end of October and Deloitte's report on SDC and Warwick District Council merging is due by 21<sup>st</sup> September 2020.
- **SDC Planning Committee Meetings-** are changing from 2 into 1, that still meets twice a month but has only 1 Chair, 2 Vices and a pool of trained Councillors who can be called upon to attend. Political balance should still be maintained, but Cllr N Edden does not think there will be much outwardly obvious change from a public point of view.

- **Delegate Report**

**Studley in Business-** Cllr M Fox informed Council that Cllr Ms Z Tolley is still not being invited to meetings as a representative for Studley Parish Council.

**Christmas Market & Christmas Lights Switch On-** Cllr M Fox informed Council that the event will be cancelled this year due to Covid-19.

Assistant Clerk informed Council that she attended a Christmas Market & Christmas Light Switch-On meeting on behalf of Parish Council. There are plans in the pipeline to have a virtual Switch On and to hold a competition for the best decorated window display in the houses. The competition will be open to all children living in Studley. The Chair of Studley in Business will arrange for some prizes for the event. The Chair of Studley in Bloom said they will still have their Christmas tree installed at the Co-opt car park and they would like to be included in the virtual switch on. Further discussion will take place with Studley Parish Council, Studley in Business, Studley Christmas & Studley in Bloom.

## 13. Committee Report

- **Strategic Planning Committee notes – 7<sup>th</sup> July 2020**
- The notes were approved and signed on 21<sup>st</sup> July 2020 PC meeting.
- **Finance Committee Notes- 14<sup>th</sup> July 2020**

- The notes were approved and signed on 20<sup>th</sup> August 2020 PC meeting.
- **Staffing Committee Report 12<sup>th</sup> August 2020.**
- The notes were approved and signed on 20<sup>th</sup> August PC meeting.
- Finance Committee Notes- 10<sup>th</sup> August 2020
- **Proposed Cllr C Summers, seconded Mrs S Crofts, voting 9 for, 2 abstention that the Chair will meet with the Chair of the Finance Committee to check the minutes of the Full Council meetings to determine if Council have voted for the contract for the soil pile removal to be awarded to the lengths man before signing the Finance Committee Notes.**

#### 14. Approve accounts for payments

Date	Supplier	Description	Chq no	£
16 <sup>th</sup> September 2020				
	Aldermore Bank PLC	Bulky waste permit printing to replace the cheque 106911 dated 7 <sup>th</sup> July 2020. Supplier did not receive cheque that was posted out	953	100.80
	Excel Telecommunications	Telecom	954	105.22
	Studley Allotment Association	Reimbursement of maintenance service of Mower by Vale Gardens Ltd (Vale garden invoice V51633. Mower is held on Station Road Allotment site	955	66.00
	D Homer	Grave digging & rodding fees for depth for plot 453	956	300.00
	D Homer	Grave digging fee for plot 1614	957	290.00
	SDC	Emptying of dog and/or litter bin(s) payable annually	958	536.93
	Rialtas Business Solutions Ltd	Alpha Software Annual Support and Maintenance Licence for 1 user, commencing from the 22 <sup>nd</sup> Sept 2020	959	148.80
	Came & Company Local Council Insurance	Local Council Scheme -renewal of insurance	960	2612.16
	J Vale	Grounds Maintenance in areas PC is responsible for.	961	805.50
	CTKT Ltd T/as Studley Lawns & Gardens	Grounds Maintenance in Studley Cemetery	962	600.00
	HCB Solicitors	Professional services	963	212.40

**Proposed Cllrs P Beaman, seconded M Fox, voting 9 for and 2 abstentions to approve accounts for payment.**

#### 15. Date of next meeting 14<sup>th</sup> October 2020

**Meeting closed: 9:00 pm**