



Studley Parish Council

Minutes of Studley Parish Council Meeting

6th April 21, 7:30pm (online via zoom)

Council members present: Cllr C Summers- Chairman, Cllr J Beard, Cllr S Crofts, Cllr B Dixon, Cllr M Fox, Cllr P Hencher- Serafin*, Cllr M Osborne, Cllr S Redman, Cllr A Smith & Cllr Z Tolley

In attendance District Cllr N Edden & District Cllr P Hencher- Serafin*
Assistant Clerk L Stanton, Acting Clerk G Lungley

Agenda item 1 Chairman's welcome

Min no. 191 The Chairman welcome all to the meeting and thanked everyone for attending.

Agenda item 2 Apologies

Min no. 192 Apology for absence was received from Cllr P Beaman for family duties.

Agenda item 3 Declaration of Interest

- Min no. 193**
- Cllr S Redman declared an Other Registerable Interest in agenda item 8b, as a committee member of Studley Village Hall Management Committee (min 08b)
 - Cllr A Smith declared an Other Registerable Interest in agenda item 8b, as a Director and Committee member of Studley Village Hall Management Committee (min 08b)
 - Cllr M Fox declared an Other Registerable Interest in agenda item 8b, as a Director and Committee member of Studley Village Hall Management Committee (min 08b)

Agenda item 4 To consider grant of any dispensation request

Min no. 194 There were no requests for grant of dispensation.

Agenda item 5 Public Forum

Min no. 195a There were no requests for any public representation.

Min no. 195b **District ward members are invited to present a report to the meeting.**
There were no reports.

Min no.195c **The County Division member is invited to present a report to the meeting.**
There was no report.

Agenda item 6 Approval of draft minutes from previous council meeting.

Min no. 196 To approve the minutes of the Council Meeting held 16/03/21.
Proposed Cllr C Summers, seconded M Osborne, voting unanimous to approve the minutes as true record of the meeting.

Agenda item 7 To note resignation of councillor and procedure for filling the casual vacancy

Min no. 197 Cllr B Crow resigned his seat on 22nd March 21. SDC Returning Officer was notified of the vacancy immediately. The vacancy has been advertised on the PC website and noticeboards.

Any ten local government electors for the Ward may require an election to be held to fill the said vacancy, to do this, they must send a written request to the Returning Officer, Stratford-on-Avon District Council, Elizabeth House, Church Street, Stratford-upon-Avon, which must be submitted no later than 14th April 2021. Should this not occur the PC will be able to fill the vacancy by co-option.

Agenda item 8 Finance- Update of Financial Information

Min no. 198a	To approve payment schedule to include PWLB loan repayment instalment of £6,223.77			
	Suppliers	Descriptions	Cheque No	Amount £
	31/03/21			
	SSE	Unmetered Streetlighting for Studley	074	1222.54
	David Homer	Grave digging 26/03 2021 – Plot 1331B	075	75.00
	Excel Telecoms	Office phone and broadband	076	105.22
	Boxer Enterprise Ltd	IT support for 5 computers	077	108.00
	G S Adams	Lighting maintenance for March 21	878	553.93
	Worcs CALC	Training for 2 Cllrs	879	60.00
	L Stanton	Mileage Claim	080	19.62
	L Stanton	Telephone Charges – Jan & Feb 21	081	20.00
	P A Janes	Litter pick – Crooks Lane Rec Ground	182	400.00
	PA Janes	Wash down skate park	182	40.00
	P A Janes	Water for washing down the skate park	182	30.00
	P A Janes	Monthly wkend litter pick Pool Rd car pk	182	64.00
	PA Janes	Empty cemetery skip x 2 in March to floral & bagged rubbish & soil skips	182	280.00
	P A Janes	Remove damaged fence panel and dispose & fill in gap with temporary fence	182	20.00
	Jon Vale	Grounds Maintenance	183	783.60
	CTKT Ltd	Cemetery Grounds Maintenance	184	690.00
	Cancelled	Cancelled	185	-
	06/04/2021			
	Communicorp	Clerk& Council Direct Subscription	186	12.00
	Boxer Enterprise Ltd	IT support for 5 computers	187	60.00
	WALC	Subscription Renewal for WALC & NALC	188	1083.80
	Studley Village Hall	Rent for Council Chamber April/Sept 21	189	2000.00
	Studley Library	Community library grant, 6 mths Apr/Sep	190	2600.00
	Dropbox	Renewal	DC	432.00
	Proposed Cllr C Summers, seconded B Dixon, voting 7 for, 3 abstentions to approve schedule of payments.			

Min no. 198b		Schedule of Direct Debits and Standing Orders for 2021-22	
Name		Details	Frequency
Information Commissioners Office		Registration fee	Annual
SSE		Streetlight energy	Quarterly
Stratford District Council		Cemetery Rates	Monthly (10 payments)
Siemens Leasing		Photocopier rental	Quarterly
Water Plus		2 x Allotment sites, water charges	Twice yearly
PWL B		Loan payment for SS&SC	Twice yearly
L Gailey		Salary	Monthly
L Stanton		Salary	Monthly
G Lungley		Salary	Monthly
Inty Cascade		Office 365	Monthly
O2		Isolation Volunteer Group, phone	Monthly (12 mth contract)*
		*It was recommended to discontinue the direct debit arrangement after the contract ends. Proposed Cllr C Summers, seconded B Dixon, voting 7 for, 3 abstentions to approve annual direct debit / standing orders schedule.	

Agenda item 9 To comment on Planning Applications notified by Stratford District Council.

Min no. 199a

- i) 21/00493/FUL: 63 Toms Town Lane, Studley, B80 7QP
Proposed: Demolition of single storey extension and erection of detached dwelling (Renewal of expired Planning Permission 14/00961/FUL)
Proposed Cllr M Fox, seconded Z Tolley, voting unanimous to comment 'no representation' for this planning application.
- ii) 21/00912/TEL28- Notification under General Permitted Development Order. Location: Vodafone Site, Poplar Industrial Estate, Redditch Road, Studley. Proposed: The proposed upgrade of an existing telecommunications base station comprising the removal of 9 antennas and the installation of 6 no antenna with internal works to the existing cabinet and ancillary development.
Proposed Cllr M Fox, seconded M Osborne, voting unanimous to comment 'no representation' for the proposed upgrade.

Min no. 199b

To note decisions made by Stratford District Council

- I. 20/03337/FUL **1 Arrow View, Studley, B80 7FH,**
PLANNING PERMISSION is GRANTED for the following development, namely:- Rear garage single storey extension
- II. 20/03353/FUL: **47 Station Road, Studley, B80 7JU,**
Planning Permission is Granted for the following development, namely:- Proposed rear replacement extension, proposed front gates
- 21/00060/TPO: **5 Cullum Close, Studley, B80 7GE** Planning Permission is Granted for the following agricultural work G1, Apple x 6 nos, 5 nos trees by side of house and 1no. facing the veranda reduce to previous pruning points. Remove limbs overhanging house, roof, guttering, side wall and glass veranda roof
- III. 20/03215/FUL: **Studley GM High School, Crooks Lane, B80 7Q**
Planning Permission is Granted for the following development, namely: Proposed extensions to create ground & first floor classrooms, Toilets, corridor, refectory and kitchen following demolition of existing classroom and store; proposed service road and parking

alterations and associated landscaping.
Min no.199c **Planning committee meeting – 31st March 21**
I. 20/03123/FUL: **12 Holt Road, Studley, B80 7NX**
Planning officer recommendation is that the application be granted.
Cllr A Smith represented SPC at the SDC planning committee meeting to Object, but the application was granted.

Agenda item 10 To receive update on commemorative bench and decide purchase. Images of the benches circulated to all members.

Min no. 200 Two quotations had been received.
Quotation #1
NHS Bench 6 ft. Total £1250.00. Include brass plaque and wording of your choice and includes shot blasting and powder coating of the bench. Colour Blue (Wording can be changed.)
Quotation #2
Price for NHS & Keyworkers Rainbow bench seat is £1,185 +VAT +Delivery.
Price for a stainless-steel dedication plaque 120x80mm accommodating up to 45 words of engraving, fitted, is £49 +VAT.
Price for a bolt down kit to secure to a hard standing is £12 +VAT or alternatively price for a set of underground leg extensions for securing into a soft standing is £29 +VAT.
Delivery of 1no bench seat to Studley, Warwickshire is £105 +VAT.
Manufactured all from steel, hot dip galvanized for weather and corrosion protection, then wet paint in 2-pack acrylic paint system in colour of choice. They are virtually vandal proof, maintenance free and come with a 25-year guarantee against rust and corrosion. All products come fully fabricated, CE and ISO 9001 certified and IPR (intellectual Property Rights) protected.
Proposed Cllr J Beard, seconded B Dixon, voting unanimous to approve the quotation #2 for the purchase of the Rainbow bench. Environment Committee to discuss the installation and location for the bench.

Agenda item 11 to consider arrangement for Studley Vaccination Centre Volunteer Thank You event.

Min no. 201 A GP from Pool Road medical centre has contacted voluntary groups and the Chair of SPC suggesting an event is organised to thank all the Studley Vaccination Centre Volunteers for helping out with the vaccinations. It was discussed that the event will take place at the SS&SC on Saturday 3rd July 21 in conjunction with the Studley Festival. There are plans to enrol local school choirs and band to provide the entertainment.
Cllr M Fox informed Council that the Studley Festival committee will be meeting soon to discuss the event following which he will provide an update.

Agenda item 12 update on coronavirus arrangements for meetings after 07/05/2021

Min no. 202 The government has ruled there will be no extension beyond 07/05/2021 to the current regulation that allows Town & Parish Councils to hold council meetings remotely. [COVID-19: Letter to council leaders on the future of remote meetings - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/news/covid-19-letter-to-council-leaders-on-the-future-of-remote-meetings) A high court hearing has been scheduled seeking to overturn the decision and the outcome will be notified in due course.

Agenda item 13 correspondence

Min no. 203 SDC - Local Government Boundary review.

Agenda item 14 member to raise items for consideration at the next meeting

Min no. 204

- i. To include request from Cllr Z Tolley to consider a community engagement modernisation proposal.

Agenda item 15 date and time of the next Council meeting 20th April 2021, 7:30pm via Zoom

Meeting Closed at 8:15 pm

Signed:

Date.....

Chairman, Studley Parish Council