



Studley Parish Council

Minutes of Staffing Committee meeting 4th October 2021, 12.45pm Council Chamber

Committee members present Cllrs A Smith, Chairman; J Beard, P Hencher-Serafin, M Osborne

Committee members absent None

In attendance Cllr C Summers (Non-committee member of the council)
Gill Lungley, Acting Clerk

- Min #SC044** **Agenda item 1 - Chairman's welcome**
Cllr A Smith welcomed all to the committee meeting.
- Min #SC045** **Agenda item 2 - Apologies**
None
- Min #SC046** **Agenda item 3 - Declarations of Interest**
None.
- Min #SC047** **Agenda item 4 - Grant of dispensation following declaration of interests**
None
- Min #SC048** **Agenda item 5 - Public Forum**
No non-committee member wished to speak.
- Min #SC049** **Agenda item 6 - Approval of draft minutes from previous meeting**
The minutes of the meeting held 02/09/2021 had been circulated.
RESOLVED to adopt the minutes of the previous meeting as a true record.
- Min #SC050** **Agenda item 7 – To resolve to close the meeting to the public to allow for discussion of confidential matters relating to staff recruitment**
RESOLVED to close the meeting to allow for discussion of confidential matters relating to staff recruitment and to request Cllr Summers remain in the meeting, as Chairman of the council to seek his input regarding staff appointments.
- Min #SC051** **Agenda item 8 – To receive update on the recruitment progress and agree next steps.**
Arrangements would be made to interview a candidate for the Clerk's vacancy.
Arrangements to fill the Assistant Clerk vacancy would be made following appointment of the Clerk.
- Min #SC052** **Agenda item 9 – To raise items for consideration at the next meeting.**
None put forward at this time.
- Min #SC052** **Agenda item 10 - To agree date and time of next committee meeting.**
No date agreed for the next meeting of this committee.
This meeting ended at 1.30pm.

Signed
Chairman, Staffing Committee

Date.....